

File No. 34011/ 5/2022-Admn.  
Government of India  
Ministry of Chemicals and Fertilizers  
Department of Chemicals and Petrochemicals  
(Admn. Section)

Shastri Bhawan, New Delhi  
Dated: 10th November, 2022

To  
(As per list enclosed)

**Subject: Disposal of unused books paper magazine and old files lying in library-regarding.**

Sir,

I am directed to say that it has been decided to dispose of old/obsolete books, newspaper, magazine and old files on "as is where is basis" as per timeline below:

- i. Inspection of the items (library) – latest by 14.11.2022
- ii. Submission of quotation - latest by 3.00 pm on 15-11-2022
- iii. Opening of quotation - 4.00 pm on 15-11-2022

2. The quotation to be submitted in sealed cover should be prominently super scribed with the works "**Quotation for purchase of unused books, paper/magazine/files**" and submitted to:

Smt. Manju Singh, Under Secretary  
Departments of Chemicals and Petrochemicals  
Room No 434-C Wing, Shastri Bhawan, New Delhi.

3. The successful bidder should make the payment by DD latest **by 5-30 P.M on 16-11-2022** and shall lift the condemned items **latest by 20-11-2022**.

Yours faithfully,

(Shankar Lal Bairwa)  
Under Secretary to the Govt. of India

Copy to: (i) All Ministries/Department of the Govt. of India  
(ii) Notice Board, DCPC.  
(iii) NIC for uploading on the website of Deptt. of C&PC.