

No. A-41011/02/2014-Estt.  
Government of India  
Ministry of Chemicals & Fertilizers  
Department of Chemicals & Petrochemicals

Shastri Bhawan, New Delhi.  
Dated the 4<sup>th</sup> March, 2016.

To

1. The Chairman and Managing Director, Hindustan Insecticides Limited, SCOPE Complex, Core-6 , 2<sup>nd</sup>. Floor, 7-Lodhi Road, New Delhi- 110 003.
2. The Chairman and Managing Director, Hindustan Organic Chemical Ltd. 2<sup>nd</sup>. Floor, NECO Chambers, Plot No.-48, Sector-11, CBD Belapur, Navi Mumbai -400 614.
3. The Managing Director, Hindustan Fluorocarbons Ltd., 303, 3<sup>rd</sup>. Floor Babukhan Estate, Bahir Bagh, Hyderabad -500 001.
4. The Managing Director, Brahmaputra Cracker & Polymer Ltd., Administration Building, BCPL Project Site, Lepetkata, Dibrugarh-786 006 (Assam).
5. Director, Institute of Pesticide Formulation Technology., Sector -20, Udyog Vihar on NH-8, Opp. Ambience Mall, Gurgaon - 122 016 (Haryana)
6. Director General, Central Institute of Plastics Engineering and Technology, T.V.K. Institute Estate, Guindy, Chennai - 600 032.

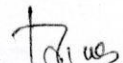
Sub:- Engagement of Technical Consultant in the Department of Chemicals and Petrochemicals.

Sir,

I am directed to say that this Department is in process for engagement of one Technical Consultant (the number of technical consultant may increase) in the Department.

2. It is requested to post the vacancy circular (Copy enclosed) on Official Website of your Organization so as to give wide publicity for the appointment of Consultant (Technical) in the Department of Chemicals & Petrochemicals.

Yours faithfully,

  
( T.P.N. Singh )

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**APPOINTMENT OF CONSULTANT**

It is proposed to engage 1 technical consultants in this Department on following terms & Conditions:-

(i) **Minimum Educational Qualifications:-**

Master's Degree in any branch of Chemistry (but excluding Bio-Chemistry) from a recognized University or equivalent.

OR

Degree in Chemicals Engineering, Chemicals Technology from a recognized University/Institute or equivalent.

(ii) **Experience:-**

Retired officers under the Central/State Governments/Union Territories/Semi Government Organizations/Statutory bodies/universities/Public Sector Undertakings/Autonomous bodies/ Research Institutions recognized by Government, fulfilling the following conditions:-

(a) Retired at least at the level of Deputy Secretary to the Government of India or equivalent with minimum five years experience in Chemical/Petrochemical sector.

OR

(b) Retired at least from E-4 level or equivalent from Central/State PSUs with minimum five years' working experience in Chemical/Petrochemical sector.

(iii) Persons from private sector may also apply provided they fulfill the minimum educational qualifications stated in Sl. No. (i) above and have minimum of five years working experience in Chemicals/Petrochemicals industry.

(iv) The consultants proposed for engagement shall be well acquainted with the functioning of Central government Ministries/Departments.

(v) The engagement shall be initially for a period of six months or whenever regular incumbents are available whichever is earlier.

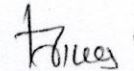
(vi) Working hours shall normally be from 09:00 AM to 5:30PM during working days including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and he may be called on Saturday/Sunday and other Gazetted Holidays.

(vii) Consultants shall be eligible for 04 days leave during the period of six month. However, unavailed leave cannot be carried forward, in case of extension beyond six months.

(viii) The engagement may be terminated at any time by the Government without assigning any reason by giving a notice of fifteen days. The engaged consultant also reserves his/her right of termination of Contract of engagement by giving the Department one month's notice in writing or payment of remuneration of one month i.e. Rs. 50,000/- (Rupees Fifty thousand only) consolidated.

(ix) The consolidated consultancy fee would be Rs 50,000/- (Rupees Fifty thousand only) consolidated per month. No other allowance is admissible.

2. The terms of reference are enclosed. It is requested that the interested & eligible candidates may forward their applications to this Department in the enclosed format latest by 31<sup>st</sup> March, 2016.



(T.P.N.Singh)

Under Secretary to the Govt. of India

To,

All Ministries / Departments.

NIC, D/o C&PC for uploading on website of the Department.

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT IN THE  
DEPARTMENT OF CHEMICALS & PETROCHEMICALS.**

1.	Name					Photograph
2.	Father's Name					
3.	Date of Birth					
4.	Domicile					
5.	Nationality					
6.	Mailing Address					
7.	Telephone/Mobile No.					
8.	Email Address					
9.	Permanent Address					
10.	Education Qualification					
11.	Course	Subject	University/ Institute	Year of Passing	Division/Class	
12.	Work Experience					
	Organisation/ Institute	Period		Nature of Work	Remarks	
		From	To			
13.	Whether SC/ST/OBC					
14.	Reference		1.			
			2.			

**Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_

## **TERMS OF REFERENCE**

### **Issues relating to International Conventions**

1. To oversee implementation of Chemical Weapon Convention (CWC) firming up India's stand for various issues for meetings of executive Council and Conference of State.
2. Examination of newer industry cluster issues raised from time-to-time under CWC.
3. Submission of Annual Declarations for Anticipated Activities (ADAA) and Annual Declarations for Past Activities (ADPA) to National Authority, CWC.
4. Examination of references received from MoEF on future candidates for inclusion in Rotterdam Convention on Prior Informed Consent Procedures (PIC) and acknowledging notifications received from exporting country under Article 12 of the Convention – as DNA for industrial chemicals.
5. Formulation of EXIM Policy for industrial chemicals included in Annexure III of Rotterdam Convention.
6. Examination of references received from MoEF on future candidates for inclusion in Stockholm Convention on Persistent Organic Pollutants.
7. Examination of various issues on REACH legislation and to prepare our industry to be REACH compliant.
8. Examination of references received from MoEF under Montreal Protocol on phasing out of ODS.
9. To associate with MoEF for host country approval of CDM projects under Kyoto Protocol in the Chemical Sector.

### **Various fiscal and non-fiscal issues for facilitating growth of the chemical sector**

1. Formulation of budget proposal for the consideration of Ministry of Finance.
2. Examination of applications received from the Department of Commerce pertaining to imposition of anti-dumping and safeguard duties.
3. Examination of project import references received from various parties under Chapter 98.01 of the Customs Tariff Act.

4. Finalisation of comments on various Free Trade Agreements received from Department of Commerce.
5. Examination of references received from Department of Commerce on bilateral Joint Commission meetings.
6. To examine various references received from DSIR for recognition of R&D labs.

#### **EXIM Policy Issues**

1. Examination of Advance Authorization application received from DGFT for duty free imports
2. Examination of Advance Authorization applications received from DGFT for import of SCOMET and Restricted items.
3. Examination of DEPB references received from DGFT.
4. Formulation of EXIM policy for the growth of the chemical sector.

#### **Industrial License Issues**

1. Examination of industrial license applications received from DIPP.
2. Examination of Foreign Direct Investment applications received from Department of Industrial Policy & Promotion.
3. Examination of Foreign Technology proposals received from Department of Economic Affairs.

#### **Miscellaneous**

1. To render services to the Task Force on Chemicals set up by the Department.
2. Finalisation of the report of the Working Group for formulation of the 12<sup>th</sup> Five Year Plan.
3. Interaction with national level industry associations and other stake holders.

## **PETROCHEMICALS**

1. Implementation and monitoring of the following Schemes:-
  - (a) Centres of Excellence in the field of Petrochemicals.
  - (b) National Awards for Technology Innovation in various fields of Petrochemicals and downstream Plastic Processing Innovation.
  - (c) Setting up of Plastic Parks.
2. Technical inputs on monitoring of the implementation of the Assam Gas Cracker Project.
3. To serve the Task Force/Working Group being set up to review the Five Year plan/ Mid-year progress and Five Year Plan Road Map.
4. Examination of the Studies commissioned by the Department in pursuance of the National Policy on Petrochemicals (April 2007) and follow up action thereon.
5. Formulation of new schemes for the sustained Development of Petrochemical Sector.
6. Issues related to Foreign Trade and International Conventions:-
  - (a) Examination of advance authorization applications received from DGFT for duty free imports and issues related to imports of restricted items etc.
  - (b) Finalizing comments of the Department on EXIM policy, Free Trade Agreements, Anti Dumping and safe guard duties, project imports relating to Petrochemical sectors, plastic waste issues, foreign collaboration etc.
  - (c) Examination of references in connection with International Conventions such as Montreal Protocol on ODS, CDM etc.
7. To look after miscellaneous items such as:-
  - (a) Matters relating to Central Institute of Plastic Engineering & Technology (CIPET).
  - (b) Matters relating to Oil Industries Development Board and Petrochemical Data Services.
  - (c) Matters relating to Annual Budget involving fiscal proposals from Industry and Five Year Plans.
  - (d) Interactions with national level association of fiscal & non-fiscal issues for facilitating growth of the petrochemical.
8. Any other work as may be assigned by the Department.