

Government of India
Ministry of Chemicals and Fertilizers
Department of Chemicals and Petrochemicals

Voluntary disclosure under RTI Act 4(1)(b) in respect of Administration
Division of Department of Chemicals & Petrochemicals

1.1 (i) Name and address of the Organization

Department of Chemicals and Petrochemicals
Dr. Rajendra Prasad Road,
New Delhi.

There are four PSUs under the administrative control of this Department

- a) BCPL(<http://www.bcplonline.co.in/>)
- b) HOCL(<http://www.hocl.gov.in>)
- c) HFL(<http://www.hfl.co.in/>)
- d) HIL India Ltd (<http://www.hil.gov.in/>)

There are two Autonomous Institution under the administrative control of this Department

- a) CIPET (<https://www.cipet.gov.in/>)
- b) IPFT(<http://www.ipft.gov.in/>)

(ii) Head of the Organization

Secretary

(iii) Vision, Mission and Key Objectives

- (a)** To formulate and implement policy and programmes for achieving growth and development of the Chemical and Petrochemical sectors in the country;
- (b)** To foster the spirit of public-private partnership for overall development of above mentioned sectors of the industry.

(iv) functions and duties

The work allocated to Department of Chemicals and Petrochemicals as per the Allocation of Business Rules, is listed as under:

- a. Insecticides excluding the administration of the Insecticides Act, 1968 (46 of 1968)
- b. Molasses.
- c. Alcohol- Industrial and Potable from the molasses route.

- d. Dyestuffs and dye intermediates.
- e. All organic and inorganic chemicals, not specifically allotted to any other Ministry or Department.
- f. Planning, development and control of, and assistance to all industries dealt with by the Department.
- g. Bhopal Gas Leak Disaster-Special Laws relating thereto.
- h. Petro-Chemicals.
- i. Industries relating to production of non-cellulosic synthetic fibers (Nylon, Polyester, Acrylic etc.)
- j. Synthetic rubber.
- k. Plastics including fabrications of plastic and moulded Goods.

The Department has five major divisions viz. Chemicals, Petrochemicals, Administration, Statistics & Monitoring (S&M) and Economic Division. The Internal Finance Division is common to the three Departments in the Ministry of Chemicals & Fertilizers. There are three PSUs in the chemical sector namely Hindustan Organic Chemicals Ltd. (HOCL), HIL India Ltd. and Hindustan Fluorocarbons Limited (HFL), which is a subsidiary of HOCL, and one PSU in the petrochemical sector viz. Brahmaputra Cracker and Polymer Ltd. (BCPL). The autonomous institutes under this Department are Central Institute of Plastics Engineering and Technology (CIPET) and Institute of Pesticides Formulation and Technology (IPFT).

(v) Organization Chart

Available at <http://chemicals.gov.in/about-us/organisation-chart>

1.2 The powers and duties of its officers and employees

Secretary: Secretary (Chemicals & Petrochemicals) is the administrative head of the Department. He is the principal adviser to the Minister on all matters of policy and administration within the Department of Chemicals & Petrochemicals.

Additional Secretary and Financial Advisor: For proper guidance to the Department on all financial matters of the Department of Chemicals & Petrochemicals, an Integrated Finance Division is functioning under the control of Additional Secretary & Financial Adviser. IFD is entrusted with the responsibility of examining cases and proposals of the Department in accordance with the instructions and orders issued by Ministry of Finance from time to time.

Senior Economic Advisor: The Economic Wing is headed by Senior Economic Advisor in respect of business allocated to Economic Division.

Joint Secretary and Officers of Joint Secretary level: For smooth functioning, the Department has been divided into various Wings placed under the control two Joint Secretaries and one Deputy Director General (DDG). These officers are entrusted with the responsibility in respect of all business falling within their division's subjects.

Director / Deputy Secretary: Each Wing have been further divided into Divisions. These Divisions are placed under the charge of Director / Deputy Secretary. Director / Deputy Secretary are responsible for the disposal of Government business dealt within the division under his charge.

Under Secretary: The Divisions are further divided into branches placed under the administrative control of an Under Secretary. The branch consists of one or more sections. The Under Secretary exercises his control with regard to the disposal of business and maintenance of discipline. An Under Secretary disposes routine work under the delegated areas at his own level, but he takes the orders of Deputy Secretary/ Director or higher officers on important matters.

Section Officer: He/She is overall in-charge of a Section and is responsible for guiding the staff, discipline in sections, timely action on receipts, issuance of draft, efficient and expeditious disposal of work, etc. Section officer disposes the work of Section with the help of staff (Assistant Section Officers, Senior Secretariat Assistants and Junior Secretariat Assistants) posted in the section.

Assistant Section Officers & Senior Secretariat Assistants: Assistant Section Officers & Senior Secretariat Assistants —These are two separate categories of dealing hands, which work under the orders and supervision of the Section Officer and are responsible for the work entrusted to them.

Personnel staff / Stenographers/ Personal Assistants/ Personal Secretary/ Principal Private Secretary / Senior Principal Private Secretary / Principal Staff Officer:

Principal Staff Officer / Sr. Principal Private Secretary/Principal Private Secretary/Private Secretary/Personal Assistant/ Stenographer—These personal staff are attached to Senior Officers and to handle work such as mailing correspondence, filing papers, making appointments, arranging meeting and collecting information so as to give able assistance to the Officers. The Personal Assistants are expected to maintain the confidentiality and secrecy of confidential and secret papers entrusted to him/her and generally assisting the officer in such a manner as he/she may direct.

1.3 The procedure followed in the decision making process, including channels of supervision and accountability;

Cases are processed as per extant Government's instructions and put up to higher Officers for orders/approval. Thereafter, the same are communicated to the concerned. Decisions are taken at the level of Directors/ Deputy Secretaries/ Joint Secretary/Senior Economic Adviser/ Secretary/ Hon'ble Minister of State (Chemicals & Fertilizers)/ Hon'ble Minister (Chemicals & Fertilizers) depending upon the nature of each case and the powers delegated to/vested in them.

1.4 The norms set by it for the discharge of its functions;

The Department discharges its functions as per the extant rules of the Government on various matters and as per the procedure enumerated in Central Secretariat Manual of Office Procedure, which can be accessed in the following link:

https://www.darpg.gov.in/sites/default/files/CSMOP_0_0.pdf

1.5 The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

All Divisions of the Department follow the various instructions issued by Govt. time to time on the subjects they are dealing with.

1.6 A statement of the categories of documents that are held by it or under its control

All Divisions concerned in the Department hold all relevant documents as of their concern.

vii. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

The Department has issued citizen charter regarding arrangement that exist for consultation with members of public.

1.7 A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

The Administration Division has the following Internal Committees:

- i. Committee on MyGov.
- ii. Committee on Revision of Pension Cases
- iii. Committee on GeM.
- iv. Committee on Redressal of complaints relating to Sexual Harassment of women at workplace.

These are internal Committees and its meetings are not open to public. However, the minutes of the meeting of these Committees are accessible to public.

1.8 Directory of its officers and employees

Telephone Directory of Department of Chemicals & Petrochemicals is available on the website of the Department. It may be accessed at

<http://chemicals.nic.in/about us/who is who>

1.9 The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations

(In Rupees as on 01.07.2018)

S. No.	Name & Designation	Basic pay
1.	Sh. P. Raghavendra Rao, Secretary (C&PC)	2,25,000
2.	Smt. Ranjana Kale, Sr EA	224100
3.	Smt. Aparna S Sharma, JS	162300
4.	Sh Samir Kumar Biswas, JS	211800
5.	Sh Rakesh Kumar Kamra, DDG	211300

6.	Sh D Praveen, Director	130600
7.	Sh. Prannoy Sharma, Director	151400+ 9000 deputation allow.
8.	Sh Dinesh Kumar, Director	157600
9.	Sh D K Madan, Director	165400+1800 (personal pay)
10.	Sh Prem Prakash, DS	105900
11.	Sh V K Sharma, PSO	134500
12.	Sh N Mohan Ranganathan, US	96600
13.	Sh J P Singh, US	93800
14.	Sh J. Hari Prasad, US	85800
15.	Sh T P N Singh, US	93800
16.	Sh Ram Prabhakar, US	83300
17.	Ms. Sindhu M T , Deputy Director	74000
18.	Dr.RohitMisra, Asst. Ind. Advisor	61300
19.	Sh S B Naithani, PPS	91100
20.	Smt. Puspa Saroha, PPS	96600
21.	Sh V S Narsimhan, PPS	88400
22.	Sh Amar Singh Chauhan, PPS	80900
23.	Sh Karan Singh Tanwar, RO	61300
24.	ShRajat, RO	61300
25.	Sh Rakesh Kumar, AD(OL)	82400
26.	ShDarsan Singh, Sr Invest. Officer	62200
27.	Shri Satender Prasad, SO	71100
28.	Shri DharamVir, SO	75400

29.	Shri Pradeep Kumar, SO	71100
30.	Smt. Pamela Suresh Kumar, SO	77700
31.	Smt. NeelamTaneja, SO	77700
32.	Shri Shyam Kumar	77700
33.	Shri S. Karthikeyan, SO	77700
34.	Smt. Manju Singh, SO	75400
35.	Sh B D Doveriyal, SO	74300
36.	Sh Sunil Kumar singh, SO	56900
37.	Smt. Manjeet Saini, PS	73200
38.	Smt. Jasvinder Kaur, PS	77700
39.	Shri Brij Lal, PS	75400
40.	Smt. Deepi Prasad, PS	59500
41.	Smt. Mamta Malik, PS	53600
42.	Smt. Harjit Kaur Sehgal, PA	75600
43.	Shri Mahesh Kumar , ASO	72100
44.	Smt. SavitriAnand, ASO	70000
45.	Smt. Shama Rana, ASO	68000
46.	Smt. Inderjit Kaur Sawhney, ASO	72100
47.	Shri Saurabh Mishra, ASO	58600
48.	Shri NeerajRanjan, ASO	49000
49.	Smt. AparnaAnand, ASO	49000
50.	Shri Sachin Kr. Poria, ASO	49000
51.	Shri Bijender, ASO	49000

52.	Shri Rahul Bharti, ASO	49000
53.	Shri Harish Kumar, ASO	49000
54.	Shri Deepak Singh, ASO	49000
55.	Smt.Manu, ASO	49000
56.	Shri Sharad Kr. Verma, ASO	49000
57.	Smt.EktaBarkhodia, ASO	49000
58.	Shri Manoj H M, ASO	49000
59.	Miss Simmy, ASO	49000
60.	Shri Hari Shankar, ASO	49000
61.	Ms. Parvesh Rani, ASO	49000
62.	Shri Mukesh Bhatia, ASO	49000
63.	Shri Satish Kumar, ASO	49000
64.	Shri Gopal Kr. Roy, ASO	49000
65.	Shri Vishal, ASO	47600
66.	Shri Subash Yadav, ASO	47600
67.	Smt. Manju Kumari, ASO	47600
68.	Shri Arun Yadav, APS to MoS(C&F)	67700
69.	Shri Ram Bhajan Raut, 2 nd PA to MoS (C&F)	49000
70.	Ms. Pooja, Steno 'D'	36500
71.	Shri Samar Jeet Kumar, Steno 'D'	36500
72.	Shri Gaurav Katoch, Steno 'D'	36500
73.	Shri Raghuvendra Kumar, Steno 'D'	36500
74.	Shri Pavan Singh, Steno 'D'	28700

75.	Ms. Shashi ,Steno 'D'	27900
76.	Sh. Sunil Kumar, SHT	60400
77.	Sh. Ramanuj Gautam, SHT	62200
78.	Sh. Rao Virender Singh, JHT	36500
79.	Sh. Devender Prasad, SSA	50500
80.	Sh. Puran Chand, SSA	34300
81.	Sh. J. K. Vohra, SSA	36400
82.	Sh. Suraj Bhan, SSA	46200
83.	Sh. Bablu Kumar Verma, SSA	42300
84.	Sh. Rambir Singh, JSA	39800
85.	Sh. Rajbir Singh, JSA	38600
86.	Sh. Ravinder Kumar, JSA	38600
87.	Sh. Aparna Das, JSO	42300
88.	Sh. Manoj Kumar, JSO	42300
89.	Sh. Rakesh Kumar, JSO	37600
90.	Sh. Naresh Kumar, SCD	44100
91.	Sh. Mahender Kumar, SCD	50500
92.	Sh. Bhupender Kumar, SCD	21700
93.	Sh. Surendra Singh, SCD	21700
94.	Sh. Sushil Kumar, SCD	20500
95.	Sh. Satpal, MTS	39800
96.	Sh. Mohan Lal, MTS	39800
97.	Sh. Ramakant Pd. Thakur, MTS	39800

98.	Sh. Brahm Chand, MTS	39800
99.	Sh. Bishan Chand, MTS	36400
100.	Sh. Ram Prasad-I, MTS (Farash)	34000
101.	Sh. Narendar Dhyani, MTS	34000
102.	Sh. Ram Prasad-II, MTS	34000
103.	Sh. Gajraj Singh, MTS	34000
104.	Sh. Naresh Kumar Malik, MTS	35000
105.	Sh. Vijender Singh, MTS	34000
106.	Sh. Sarwan Kumar, MTS	34000
107.	Sh. Arjun Mehto, MTS	36100
108.	Ms. Shakuntala, MTS	35000
109.	Sh. Pawan Kumar, MTS	32000
110.	Sh. Jugal Kishore, MTS	31100
111.	Sh. Dharam Pal Singh, MTS	36400
112.	Sh. Bikram Singh, MTS	32000
113.	Sh. K. V. Davis, MTS	31100
114.	Sh. Ram Nath, MTS	31100
115.	Sh. Om Prakash, MTS	32000
116.	Sh. Suresh Kumar, MTS	29300
117.	Sh. Brijlal Sharma, MTS	31100
118.	Sh. Uma Shankar, MTS	28400
119.	Sh. Bhuneshwar Sah, MTS	28400
120.	Sh. Jitender Kumar, MTS	32000

121.	Smt. Bimlesh Devi, MTS	27600
122.	Sh. Bindeshwari Prasad, MTS	32000
123.	Sh. Ram Kumar Singh, MTS	30600
124.	Sh. Vineet Kumar, MTS	20900
125.	Sh. Behraichi, MTS	32000
126.	Sh. Sandeep Kaushik, MTS	18500
127.	Sh. Raj Kumar Sharma, MTS	32000

1.10 : Name, Designation and other particulars of public information Officer

Available at:- <http://chemicals.gov.in/pio-details>

1.11: No. of employees against whom Disciplinary action has been proposed/taken

(i)- Pending for Minor penalty or Major Penalty proceedings- **1 for Major penalty**

(ii) – Finalised for Minor penalty or Major penalty proceedings- **NIL**

1.12: Programmes to advance understanding of RTI

The Department organized 3 days training programmes on 26.2.2018 to 28.2.2018 and 16.4.2018 to 18.4.2018 at ISTM, New Delhi on various matters including RTI Act. In addition, the Department nominates officers from time to time for the various cadre training programmes etc.

1.13: Transfer policy and transfer orders

Officials are transferred from time to time. No regular rotation of officials is done as the Department is very small and no post is declared sensitive.

2. Budget and Programme

2.1:- Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc

Information available on - <http://chemicals.gov.in/>

2.2 :- Foreign and domestic tours

(i) **Budget:-** Foreign Travel Expense – 50 Lakh for the FY 2018-19.

Domestic Travel Expense- 60 Lakh for the FY 2018-19.

(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department;

Foreign Tours by officers of the rank of Joint Secretary to the Government and above, as well as the heads of the Department of Chemicals & Petrochemicals during the years 2016-17, 2017-18 and 2018-19 (As on 10.09.2018).

2016-17

S. No.	Name and Designation	Places visited	Period of visit	No. of Members in the Official Delegation	Expenditure on the visit
1.	Sh Avinash Joshi, JS	Iran	9.4.2016 to 10.4.2016	1	210000
2.	Sh Hansraj Ganram Ahir, MoS	USA	12.4.2016 to 14.04.2016	1	341294
3.	Sh Samir Kumar Biswas, JS	Switzerland	21.6.2016 to 23.06.2016	1	150000
4.	Sh Anuj Kumar Bisnoi, Secretary	Japan	04.07.2016 to 08.07.2016	1	329000
5.	Sh Anuj Kumar Bisnoi, Secretary	USA	26.9.2016 to 30.09.2016	1	957000

2017-18

S. No.	Name and Designation	Places visited	Period of visit	No. of Members in the Official Delegation	Expenditure on the visit
1.	Smt. Aparna S Sharma, JS	China	16-05-2017 to 19-05-2017	1	285000

2018-19

S. No.	Name and Designation	Places visited	Period of visit	No. of Members in the Official Delegation	Expenditure on the visit
2.	Smt. Ranjana Kale, Sr. EA	Mauritius	18-08-2018 to 20-08-2018	1	334036
3.	Sh P. Raghavendra Rao, Secretary	Japan and Singapore	20-08-2018 to 24-08-2018	1	503280

Domestic Tours during the year 2018-19 (as on 10.09.2018)

S.No.	Name (Shri/Smt.)	Place Visited	Period of Visit	Expenditure on Visit
1	P Raghvendra Rao, Secretary	Vadodara	3-6 April, 2018	6860
2	P Raghvendra Rao, Secretary	Mumbai, Jamnagar, Rajkot	2-4 May, 2018	41041
3	Ranjana kale, Sr. EA	Kolkata	5-8 April, 2018	38865
4	Ranjana kale, Sr. EA	Lucknow	1-2 May, 2018	20818
5	Samir Kumar Biswas, JS	Kochi	27 March to 1 April, 2018	87528
6	Samir Kumar Biswas, JS	Vadodara	3-6 April, 2018	9589
7	Meenakshi Gupta, AS & FA	Madurai	12-15 April, 2018	48031
8	P Raghvendra Rao, Secretary	Hyderabad	6-8 May, 2018	30189
9	Samir Kumar Biswas, JS	Mumbai, Jamnagar, Rajkot	2-4 May, 2018	41041
10	P Raghvendra Rao, Secretary	Chandigarh to Delhi	18-Jun-18	10608
11	Ranjana kale, Sr. EA	Chennai	19-21 June, 2018	38641
12	Rakesh Kumar Kamra, DDG	Banglore	17-20 May, 2018	64851
13	P Raghvendra Rao, Secretary	Mumbai	5-7 July, 2018	29740
14	P Raghvendra Rao, Secretary	Dehradun	9-10 July, 2018	7656
15	Samir Kumar Biswas, JS	Mumbai	28-29 May, 2018	29740
16	Samir Kumar Biswas, JS	Dehradun	3-22 June, 2018	16959
17	Aparna Sharma, JS	Mumbai	28-28 July, 2018	34149
18	Rakesh Kumar Kamra, DDG	Banglore	16-18 August, 2018	25093
19	Meenakshi Gupta, AS & FA	Aurangabad, Mumbai	25-29 May, 2018	28844
20	Meenakshi Gupta, AS & FA	Mumbai	10-Aug-18	48836
21	P Raghvendra Rao, Secretary	Vishakhapatnam	13-14 August, 2018	41067
			Total	700146

(iii) Information related to procurements.

The Department is using GeM platform for tender enquiries and award of work/service contract.

2.3:- Manner of execution of subsidy programme

NIL

2.4:- Discretionary and non-discretionary grants

Chemicals Promotion Development Scheme

2017-18

BE Rs. 1.99 crore

RE Rs. 1.99 crore

(Amount in Rs.)

S. No.	Event Details	Organizer	Amount
1	Conference on "Potential of plastics industry in Northern India with focus to Plasticulture and packaging" held on 18 th April, 2017 at Chandigarh	FICCI	2,00,000
2	Study on impact of FTAs on chemical and petrochemical sector by Indian Institute of Foreign Trade (IIFT), New Delhi	IIFT	8,72,000
3	5 th Industrial Green Chemistry World – Convention and Ecosystem (IGCW-2017) to be held during 5-6 October, 2017 at Mumbai	Green ChemisTree Foundation	5,00,000
4	6 th International Phosgene Conference and workshop held on 31 st August, 2017 at Vadodara, Gujarat	Indian Chemical Council	1,90,000
5	International Conference on Advancements in Polymeric Materials (APM)-2018 – 9 th in series held during 2-4 February, 2018 at CIPET, Bhubaneswar	CIPET	60,00,000
6	4 th edition – Chemistry Everywhere Conference held on 28 th November, 2017 at New Delhi	Confederation of Indian Industry	2,00,000
7	Seminar on recognizing excellence of performance in various facets of chemical industry held on 29 th September, 2017 at Mumbai	Indian Chemical Council	2,40,000
8	4 th edition of CHEMINAR	Indian Chamber of Commerce	3,00,000
9	1 st instalment for 8 th National Awards for Technology Innovation in Petrochemicals and Downstream Plastic Processing Industry" for the year 2017-18	CIPET, Chennai	50,00,000
		Total	1,35,02,000

2.6:- CAG & PAC paras

There are no Civil CAG & PAC paras pending against the Department for settlement.

**3. Publicity and Public interface &
4. E Governance**

All other information required to be voluntarily disclosed under section 4 of the RTI Act, 2005 is made available on the website of the Department at various links given below:-

- a) <http://chemicals.gov.in/>
- b) <http://chemicals.gov.in/bhopal-gas-leak-law>
- c) <http://chemicals.gov.in/chemical-weapons-convention>
- d) <http://chemicals.gov.in/schemes>

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.5	Such other information as may prescribed under section 4(i)(b)(xvii)	(ii)Details of applications received under RTI and information provided	From 1.1.2018 to 27.9.2018 Received:- 230 Disposed:- 214
		(iii)List of completed schemes/projects/Programmes	http://chemicals.gov.in/schemes
		(iv)List of schemes/projects/programmes	http://chemicals.gov.in/schemes
		(viii)Any other information such as a) Citizen's Charter	(a)Citizens' clients charter of the Department uploaded on the Department website in February, 2018. Location of citizens clients charter is:- http://chemicals.gov.in/citizen-charter
		b) Result Framework Document (RFD)	(b) This has been discontinued.
		c) Six monthly reports on the d) Performance against the benchmarks set in the Citizen's Charter	- Citizen clients charter of the Department uploaded on Half yearly basis.
4.6	Receipt & Disposal of RTI applications & appeals (F. No. 1/6/2011-IR dt.	(i) Details of RTI applications received and disposed	From 1.1.2018 to 28.9.2018 Received:- 230 Disposed:- 214
		(ii) Details of RTI appeals	From 1.1.2018 to 27.9.2018

	15.04.2013)	received and orders issued	Received:- 14 Disposed:- 14
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of parliament questions asked and replies given	https://parliamentofindia.nic.in/

5. Information as may be prescribed

5.1	Such other information as may be prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011 dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	http://chemicals.gov.in/rti
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	Third party audit of voluntary disclosure yet to be undertaken (28 th September, 2018)
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD (a) Date of appointment (b) Name & Designation of the officers	(a) 5 th January, 2018 (b) Shri Rakesh Kumar Kamra, DDG.
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	Not constituted (28.9.2018)
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	No Committee has been constituted till 28 th September, 2018.

6. Information disclosed on own initiative.

6.1: information disclosed so that public have minimum resort to use of RTi Act to obtain information

Maximum possible.

6.2.: Guidelines for Indian Government Websites (GIGGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. of India)

(i) Whether STQC certification obtained and its validity;

STQC Certificate for the website of the Department obtained on 12.06.2017 and it is valid upto 11th June, 2020.

(ii) Does the website show the certificate on the website?

Yes.
