

No. A-41011/01/2016-Estt.
Government of India
Ministry of Chemicals & Fertilizers
Department of Chemicals & Petrochemicals

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Shastri Bhawan, New Delhi.
Dated the 23rd August, 2016.

APPOINTMENT OF ECONOMIC CONSULTANT

It is proposed to engage one (1) Economic Consultant in this Department on the following terms & conditions:-

(i) **Minimum Educational Qualification:-**

Master's Degree in Economics from a recognized University or MBA or equivalent.

(ii) **Experience:-**

Retired officers under the Central/State Governments/Union Territories/Semi Government Organizations/Statutory bodies/universities/Public Sector Undertakings/Autonomous bodies/ Research Institutions recognized by Government, fulfilling the following conditions:-

- (a) Retired at least at the level of Deputy Director in the Government of India or equivalent with minimum five years experience in Economic Analysis.
- (b) Retired officer of Indian Economic Service (IES) with requisite qualifications & experience may also apply.

(iii) Persons from private sector may also apply provided they fulfill the minimum educational qualifications stated in Sl. No. (i) above and have minimum of five years working experience in Economic Analysis, Presentation etc.

(iv) The consultant proposed for engagement may be acquainted with the functioning of Central government Ministries/Departments.

(v) The engagement shall be initially for a period of six months, extendable upon satisfactory performance.

(vi) Working hours shall normally be from 09:00 AM to 5:30 PM during working days including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and he may be called on Saturday/Sunday and other Gazetted Holidays.

(vii) Consultant shall be eligible for 04 days leave during the period of six months. However, unavailed leave cannot be carried forward, in case of extension beyond six months.

(viii) The engagement may be terminated at any time by the Government without assigning any reason by giving a notice of fifteen days. The engaged consultant also reserves his/her right of termination of Contract of engagement by giving the Department one month's notice in writing or payment of remuneration of one month i.e. Rs. 45,000/- (Rupees Forty five thousand only) consolidated.

(ix) The consolidated consultancy fee would be Rs 45,000/- (Rupees Forty five thousand only) per month. No other allowance is admissible.

2. The terms of reference are enclosed. It is requested that the interested and eligible candidates may forward their applications to this Department in the enclosed format latest by 16th September, 2016.

T.P.N.

(T.P.N.Singh)

Under Secretary to the Govt. of India

To,

All Ministries / Departments.

NIC, D/o C&PC for uploading on website of the Department.

**APPLICATION FORMAT FOR APPOINTMENT AS ECONOMIC CONSULTANT
IN THE DEPARTMENT OF CHEMICALS & PETROCHEMICALS.**

1.	Name		Photograph		
2.	Father's Name				
3.	Date of Birth				
4.	Domicile				
5.	Nationality				
6.	Mailing Address				
7.	Telephone/Mobile No.				
8.	Email Address				
9.	Permanent Address				
10.	Educational Qualifications:				
11.	Course	Subject	University/ Institute	Year of Passing	Division/Class
12.	Work Experience				
	Organization/ Institute	Period		Nature of Work	Remarks
		From	To		
13.	Whether SC/ST/OBC				
14.	Reference	1.			
		2.			

Signature: _____

Date _____

TERMS OF REFERENCE

1. Formulation of Budget proposals for the consideration of Ministry of Finance.
2. Economic Analysis of Statistical Data.
3. Preparation/Analysis of Tables/ charts etc.
4. Preparation of Economic Notes for policy making/decision making..
5. Any other work that may be assigned by the Department.