

**Government of India**  
**Ministry of Chemicals and Fertilizers**  
**Department of Chemicals and Petrochemicals**

**Voluntary disclosure under RTI Act 4(1)(b) in respect of Administration**  
**Division of Department of Chemicals & Petrochemicals**

**(i) The particulars of its organisation, functions and duties**

The work allocated to Department of Chemicals and Petrochemicals as per the Allocation of Business Rules, is listed as under:

- a) Insecticides excluding the administration of the Insecticides Act, 1968 (46 of 1968)
- b) Molasses.
- c) Alcohol- Industrial and Potable from the molasses route.
- d) Dyestuffs and dye intermediates.
- e) All organic and inorganic chemicals, not specifically allotted to any other Ministry of Department.
- f) Planning, development and control of, and assistance to, all industries dealt with by the Department.
- g) Bhopal Gas Leak Disaster-Special Laws relating thereto.
- h) Petro-Chemicals.
- i) Industries relating to production of non-cellulosic synthetic fibers (Nylon, Polyester, Acrylic etc.)
- j) Synthetic rubber.
- k) Plastics including fabrications of plastic and moulded Goods.

The Department has four major divisions viz. Chemicals, Petrochemicals, Planning & Evaluation (P&E) and Statistics & Monitoring (S&M). The Internal Finance Division is common to the three Departments in the Ministry of Chemicals & Fertilizers. There are three PSUs in the chemical sector namely Hindustan Organic Chemicals Ltd. (HOCL), Hindustan Insecticides Ltd. (HIL) and Hindustan

Fluorocarbons Limited (HFL), which is a subsidiary of HOCL, and one PSU in the petrochemical sector viz. Brahmaputra Cracker and Polymer Ltd. (BCPL). The autonomous institutes under this Department are Central Institute of Plastics Engineering and Technology (CIPET) and Institute of Pesticides Formulation and Technology (IPFT).

The office of Department of Chemical & Petrochemicals is located at New Delhi at the following address:

Department of Chemicals & Petrochemicals,  
Shastri Bhavan, Dr.Rajendra Prasad Road,  
New Delhi-110001.

## **(ii) The powers and duties of its officers and employees**

**Secretary:** Secretary (Chemicals & Petrochemicals) is the administrative head of the Department. He is the principal adviser to the Minister on all matters of policy and administration within the Department of Chemicals & Petrochemicals.

**Special Secretary and Financial Advisor:** For proper guidance to the Department on all financial matters of the Department of Chemicals & Petrochemicals, an Integrated Finance Division is functioning under the control of Special Secretary & Financial Adviser. IFD is entrusted with the responsibility of examining cases and proposals of the Department in accordance with the instructions and orders issued by Ministry of Finance from time to time.

**Joint Secretary and Officers of Joint Secretary level:** For smooth functioning, the Department has been divided into four divisions placed under the control of two Joint Secretaries, one Economic Adviser (EA) and one Deputy Director General (DDG). These officers are entrusted with the responsibility in respect of all business falling within their division's subjects.

**Director / Deputy Secretary:** Each Wing have been further divided into Divisions. These Divisions are placed under the charge of Director / Deputy Secretary. Director / Deputy Secretary are responsible for the disposal of Government business dealt within the division under his charge.

**Under Secretary:** The Divisions are further divided into branches placed under the administrative control of an Under Secretary. The branch consists of two or more sections. The Under Secretary exercises his control with regard to the disposal of business and maintenance of discipline. An Under Secretary disposes routine work under the delegated areas at his own level, but he takes the orders of Deputy Secretary/ Director or higher officers on important matters.

**Section Officer:** He/She is overall in-charge of a Section and is responsible for guiding the staff, discipline in sections, timely action on receipts, issuance of draft, efficient and expeditious disposal of work, etc. Section officer disposes the work of Section with the help of staff (Assistants, UDCs and LDCs) posted in the section.

**Assistants & Upper Division Clerk:** Assistants & Upper Division Clerks—These are two separate categories of dealing hands, which work under the orders and supervision of the Section Officer and are responsible for the work entrusted to them.

**Personnel staff / Stenographers/ Personal Assistants/ Personal Secretary/ Principal Private Secretary / Senior Principal Private Secretary:**

Private Secretary/Principal Private Secretary)/Private Secretary/Personal Assistant/ Stenographer—These personal staff are attached to Senior Officers and to handle work such as mailing correspondence, filing papers, making appointments, arranging meeting and collecting information so as to give able assistance to the Officers. The Personal Assistants are excepted to maintain the confidentiality and secrecy of confidential and secret papers entrusted to him/her and generally assisting the officer in such a manner as he may direct.

**(iii) The procedure followed in the decision making process, including channels of supervision and accountability;**

Cases are processed as per extant Government's instructions and put up to higher Officer for orders/approval. Thereafter, the same are communicated to the concerned. Decisions are taken at the level of Directors/ Deputy Secretaries/ Joint Secretary/ Secretary/ Hon'ble Minister of State (Chemicals & Fertilizers)/ Hon'ble Minister (Chemicals & Fertilizers) depending upon the nature of each case and the powers delegated to/vested in them for according approval to the same.

**(iv) The norms set by it for the discharge of its functions;**

The Department discharges its functions as per the extant rules of the Government on various matters and as per the procedure enumerated in Central Secretariat Manual of Office Procedure, which can be accessed in the following link :

[http://darpg.gov.in/darpgwebsite cms/Document/file/CSMOP-13.pdf](http://darpg.gov.in/darpgwebsite/cms/Document/file/CSMOP-13.pdf)

**(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.**

The Administration Division follows various rules and instructions issued by various Departments like Department of Personnel & Training, Ministry of Finance etc. It however holds personal records of its employees. Some of the Rules being followed by the Administration Division are given below:

Name/Title of document	General Financial Rules, 2005.
Type of Document	Rules
Brief Write-up on the document	Government instructions issued from time to time regarding GFR 2005.
From where can get copy of records	Ministry of Finance website.

Name/Title of document	Delegation of Financial Power Rules
Type of Document	Rules
Brief Write-up on the document	Government instructions issued from time to time regarding DFPR.
From where can get copy of records	Ministry of Finance website.

Name/Title of document	GPF Rules
Type of Document	Rules
Brief Write-up on the document	Government instructions issued from time to time regarding GPF Rules.
From where can get copy of records	Ministry of Finance website.

Name/Title of document	CS(MA) Rules
Type of Document	Rules
Brief Write-up on the document	Government instructions issued from time to time regarding CS(MA) Rules.
From where can get copy of records	Website of Ministry of Health & Family Welfare

**(vi) A statement of the categories of documents that are held by it or under its control**

As stated above in respect of disclosure under Section 4 (1) (b) (v) above.

**(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.**

The Administration Division does not deal with policy formulation. It follows policies formulated by Ministries / Departments that are entrusted with the responsibility to issue directives like Ministry of Finance, DoPT etc. Hence, public consultation is not exercised by the Administration Division of the Department of Chemicals & Petrochemicals.

**(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, 13 and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

The Administration Division has not constituted any Board, Council, Committees etc.

(ix) Directory of its officers and employees

TELEPHONE DIRECTORY DEPARTMENT OF CHEMICALS & PETROCHEMICALS AS ON 20.11.2015

Name & Designation	Office	Auto	Residence	R.No.	Name & Designation	Office	Auto	R. No.
<b>Minister (C&amp;F)</b> Sh. Ananth Kumar	<u>23383559</u> 23386519 23384020 (F)	245	23794754 23012791 (F)	316 A	<u>Desk / Section Officers</u>			
Shri Vijay Ranjan Singh, PS Sh. Pawan Kumar (PS)  Office of Minister(C&F)	<u>23383559</u> 23386519	245			Smt .Neelam Taneja, SO (Estt.)  <u>9910726760</u>	233 87208	355 391	434
<b>Minister of State (C&amp;F)</b> Sh. Hansra j Gangaram Ahir	23383686 23381768 23382364 23381713	349	23716855 23717121	304 A 303-A	Sh. Naresh Kumar, SO (Admn.)  <b>9868212569</b>	23383575	354	434 C Wing
Sh. Shyam Sunder Verma  Addl.P.S  Sh . Shashi Shankar Kumar  Addl. P.S.  Shri Ashwani Kumar Yadav,  Asstt. Private Secretary,  Office of MOS (C&F)	23381768  23382364	349		<b>303-A</b>	Sh. K. Balasubramaniam,  SO (Vig) <b>9818348888</b>	23385048	351	410
Shri Surjit K. Chaudhary  Secretary (C&PC)	23384196 23382467 23387892(F)	285	23071206	501 'A' Wing	Smt. Manju Singh,  SO (Coord/RTI)  <b>9810593192</b>	23389493	299	308 A wing
Sh. Harcharan Singh, PS	23384196 23382467 23387892(F)	286	9810620440	502 -A Wing	Smt. Pamela, Suresh Kumar, SO (IFD) <b>9810773195</b>	23388635	253	313-B
Sh. Vinod Kumar Thakral SS&FA  Smt. M.I.D. Bhavani, PPS	2338 2468	209	9871441636	222	Sh Satender Prasad,  SO (Cash) <b>9013223571</b>	23386670	356	434 C Wing



					(Estt. Organisation) PSU	23381521	226	434 C wing
Shri Mohan Rao K, PA	2338 2468	210	9868974151	222	Sh Shyam Kumar, SO (Ch.II)  9013495267	23388638	252	340
Sh. Samir Kumar Biswas, Joint Secretary	23383428 23073682(f)	374		341-C  (A)				
Shri B.S. Naidu, PS 9868974265	23383428 23073682(f)	312		341 –C	Sh. S. Karthikeyan, SO (Bhopal ) 9868660502	23389361	247 324	340
Sh. Avinash Joshi, JS(PC) 8527331144	23383756 (f) 23070104	207	24628550	341-A	Sh. Vijay Kumar, SO (PC-IV)  9958100696	23382575 23382971	228	342 A Wing
Smt. SreeLatha Sasidharan PPS Shri S.B. Naithani, PPS 9013223640	23383756 (f) 23070104	306	9910059688	341-A	Sh.DharamVir, SO (PC-I) 9968306590	23382575	322 344	342-A
Ms. Ranjana Kale, (EA) 9810600624 Sh. Y. Thangaraj, Sr PPS 9868160842	23387761 23388628(f)	295 348	24676505	231-A Wing  230 A Wing	Technical Division Sh. Jasbir Singh, Consultant 9911115433	23384206 23387067 (f)	221	234A
Sh.A.K.Mathur, DDG 9811134876 Smt. Pushpa Saroha, PPS	23715370 23725114 (F) 23386752	293	8506048230	JB 301  344	Sh. T.K.Chakravathy, Consultant  9911332555	23386047	300	234
Sh.A.K.Mathur DDG 9811134876 Smt. Pushpa Saroha, PPS	23386752	293	9811134876  8506048230	344 'A'Shastr awan	Sh. A.K.Aggarwal, AIA9818401921	23381430	366	342
Dinesh Kumar Dir(Statistics) Ms. Deepi Prasad, PS	23310681		9811176133 9999149880	JB	Sh. O.P. Sharma, JIA  9868160477	23071442  (f) 23071187	372	223-A
Directors/Dy Secretaries Shri Prannoy Sharma, Dir.(PS)  Miss Pooja , Steno	23782266 23385753(f)	353 379	9868367854	237-A  Wing  218 A Wing	Shri Rohit Mishra,  Asstt. Industrial Adviser	23382601	357	223 A
Shri Sunil Kumar Sharma, Dir	23380592	277	9811086087	345 'A' 342 'A'	Sh. G.L. Chopra, JD(OL)	23387005	369	Basement

Shr iGopal Rajwaney, PPS		396				9958341240		D Wing
ShriArunAgarwal, <u>Dir.(AA) 9868134011</u>	23385386 23382564(f)	219	<u>26267430</u>	233	Sh. Veer Bhoj, <u>AD(OL)</u> <u>9953138498</u>	23383159	318	Basement <u>D Wing</u>
Vacant		293	9350684984	344	Protocol Officer Sh. B.D. Doveriyal , 9968170771	<b>23383575</b>	354	434 C
ShriPremParkash, DS (Fin) <u>Smt. JasvinderKaur, PS</u>	23382176 23073157 (f)	211 350	9868471353	343 -A 342	Mr. A.K. Singh, R.O 9968343530	23725112		JB
Shri D. Praveen, <u>DS (A&amp;E)</u> 9899116092 Mrs.Mamta Malik, PA	23070712 (f) 23385263	276	9899116092	236-A <u>Wing</u>	NIC Centre Sh. PiyushGoyal, Dir 9810633964	23382505 23386697	327 315	225
<u>Under Secretaries</u>					CR Section and Night Duty Clerk	23388035	358	239 'A' Wing
Sh. J.Hari Prasad, US (Fin)	23386013	383	9818292605 0120-4380769	410 'A' Wing	Facilitation Centre Sh. Devender Prasad	23384317		<u>'A' Wing</u>
Sh. SuneelSachdava , US	23382768	307	9990621749	342 ' 'A' Wing	CPWD (Civil)  CPWD ( <u>Electrical</u> )  1800114499	23389797 23384265		
Miss Bandana Banerjee, US	23382601	309 302	9810479473	223 'A' Wing	<u>Pay &amp; Accounts Office</u>  Smt. Bandhula Sagar, CCA   Sh. Arvind Kumar, CA	23323948 237331140 (F) 23715964		JB
Sh.TPN Singh, US	23386013	392	9013557797	410-(A) wing	<u>Reception Office</u>	23381455	282	

Sh. Ram Prabhakar, US	3388635	275	9871065560	313 'B' Wing	<u>Ronio Cell</u>  <u>Sh. Kishori Lal/Shri Satpal</u>		212	<u>406-D</u> 'A' Wing
Ms. Kriti Garg, IAS (2013) Assistant Secretary	23388638	250		340 'A' Wing	Sh. SurajBhan, Parliament Assistant 9891935537	23389493	317	<b>308' A'</b> Wing
Ms .Namrata Gandhi, IAS (2013) Assistant Secretary	23382575	302		342'A' Wing	Sh. Satish Kumar, Stationery –Incharge  <b>9958903828</b>	23383575	390	419 'A' Wing
Sh. Arjun Kamati, Cashier	23386670	368		<b>434 C</b> Wing				

(x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.

(In Rupees as on 20.11.2015)

S.No.	Name & Designation Shri/Smt. & Ms	Basic Pay
1	Surjit K. Chaudhary, Secretary (C&PC)	80000
2	Samir Kumar Biswas, Joint Secy.	74510
3	A.P Das Joshi Jt. Secy	69170
4	Ranjana Kale,E.A	73560
5	A.K Mathur ,DDG	75680
6	Prannoy Sharma, Dir	53470
7	Arun Agarwal, Dir	67340
8	Dinesh Kumar, Dir	53470
9	Sunil Kumar Sharma, Dir	51910
10	A.K Agarwal, AIA	51910
11	O.P Sharma, JIA	41160
12	D. Praveen, D.S	38760
13	Prem Prakash, DS	36980
14	Gulshan Lal Chopra, JD	38880
15	T.P.N Singh ,U.S	33150
16	Bandana Banerjee, U.S	36020
17	J.Hari Prasad, U.S	30520
18	Suneel Sachdeva, U.S	32360
19	Ram Prabhakar, US	29390
20	Y.Thangaraj, Sr. PPS	41460
21	Pushpa Saroha,PPS	33800
22	S.B. Nathani,PPS	32300
23	Sreelatha Sasidharan, PPS	33060
24	Gopal Rajwaney, PPS	28990

25	Shyam Sunder Verma, Addl. PS	29580
26	Shashi Shankar Kumar, Addl. PS	26110
27	Ashok Kumar Singh Research Officer	31760
28	Veer Bhoj, Assistant Dir	29590
29	Vijay Kumar, SO	27260
30	Pradeep Kumar, SO	23630
31	Naresh Kumar, SO	27230
32	K. Balasubramaniam, S.O	25830
33	S. Karthikeyan ,SO	27210
34	Manju Singh, SO	25070
35	Satender Prasad, SO	24980
36	Dharam Veer, SO	26430
37	Pamela Suresh Kumar, SO	27230
38	Neelam Taneja, SO	27240
39	Shyam Kumar, SO	25830
40	Deepi Prasad, PS	17540
41	Jasvinder Kaur Rangher ,PS	27170
42	Harcharan Singh, PS	27330
43	Amar Singh Chauhan, PS	26550
44	Manjeet Saini, PS	25920
45	B.S. Naidu, PS	18750
46	Jagpal, P.A.	18180
47	Usha Pasrija, P.A	25080
48	Mamta Malik, P.A	18000
49	K.J.V Mohana Rao, P.A	25070
50	Kamal Kapoor P.A	25080
51	Anil Kr. Sehjpal,P.A	25070
52	Neelam Raizada,P.A	25080
53	Vishweshwar Abojwar, 2 <sup>nd</sup> PA	17660
54	Satish Madhukar Joshi, Language PA	13500
55	Ankur Kumar, PA	17140
56	Darshan Singh, Senior Investigator	21930
58	Naveen Kumar Verma Assistant	18190

59	Shama Rana, Assistant	22740
60	Asha Kapoor, Assistant	25830
61	Amit Sharma, Assistant	18190
62	Ujjwal Prakash Srivastava Assistant	18190
63	Mahesh Kumar, Assistant	24140
64	Budh Ram Meena, Assistant	18190
65	Usha Devi, Assistant	22740
66	Lokendra oriya Assistant	18740
67	B.D Doveriyal, Assistant	25820
68	Savitri Anand, Assistant	24340
69	Gopal Kumar Roy, Assistant	15290
70	S.P. Singh, Assistant	15140
71	Arjun Kamati, Assistant	16130
72	Niraj Ranjan, Assistant	15610
73	Bijender, Assistant	17140
74	Sachin Kumar Poria, Assistant	17140
75	Aparna Anand, Assistant	17140
76	Harish Kumar, Assistant	17140
77	Rahul Bharti, Assistant	17140
78	Abhishek Verma, Assistant	17140
79	Hari Shankar, Assistant	17140
80	Prabhakar Nautiyal, Assistant	17140
81	Arun C. Roy, Senior Hindi Translator	21380
82	Hausang Khaute, Sr. Investigator	18070
83	Bharat Kumar Junior Statistical investigator	15670
84	Babloo Verma UDC	12170
85	Satish Kumar, UDC	13890
86	Suraj Bhan, UDC	14540
87	Puran Chand, UDC	12020
88	Devender Prasad, UDC	15920
89	Pooja, Steno	11170
90	Raghuvendra kumar, Steno	11170
91	Samarjeet Kumar, Steno	10840
92	Aruna Sokariya, Steno	10840

93	Pawan Singh, Steno	10210
94	Shashi, Steno	9910
95	Gauri Shanker, LDC	13280
96	Mukesh Bhatia,LDC	9770
97	Ram bir Singh,LDC	13530
98	J.K Vohra,LDC	12330
99	Rajbir Singh LDC	12200
100	Dharampal, LDC	12900
101	Ravindra Shamrao Chaware, LDC	7730
102	Bharat Raoji Manusmare, SCD	7100
103	Sushil Kumar (Gr.- 1)	19450
104	Mahender Kumar (Gr.- II)SC)	16260
105	Naresh Kumar (Gr.- II)	15250
106	Surendra Singh, SCD	7730
107	Bhupender Singh, SCD	7730
108	Dharam Pal Despatch Rider	12520
109	Kishori Lal Senior Gestetner Operator	13530
110	Satpal Singh Senior Gestetner Operator	13530
111	Madan Mohan MTS	13530
112	Suresh Kumar MTS	10010
113	Narendra Dhyani MTS	11070
114	Ram Prasad MTS	11470
115	Raj Kumar Sharma MTS	10300
116	Ravinder Kumar MTS	12200
117	Mukut Singh MTS	12200
118	Dharampal Singh MTS	12200
119	Bishan Chand MTS	11830
120	Uma shankar Prasad, MTS	9170
121	Arjun Mehto MTS	12200
122	Shakuntala MTS	11830
123	Mohan Lal MTS	13590
124	Bhuvneshwar Sah, MTS	9170
125	Ramakant Pd. Thakur MTS	13530
126	N K Malik MTS	11980
127	Vijender Singh MTS	11070
128	Sarwan Kumar MTS	11070

129	Pawan Kumar MTS	10740
130	Jugal Kishore MTS	10720
132	Bikram Singh MTS	10730
133	Omprakash MTS	10730
134	Gajraj Singh MTS	11470
135	Bindeshwari Prasad MTS	10300
136	K V Davis MTS	10720
137	Jitender Singh-I, MTS	10730
138	Ram Nath MTS	10410
139	Ram Kumar Singh MTS	10300
140	Bairachi, MTS	10730
141	Ram Prasad, MTS	11070
142	Mohan, MTS	13590
143	Bimlesh Devi, MTS	8900
144	Brijlal Sharma MTS	10720
145	Vineet Kumar, MTS	7210



**(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.**

Budget allocation of the Department for the year 2015-16 is available on the website of the Department. It may be accessed at <http://chemicals.nic.in/demands%20for%20grants2015-16.pdf>

**(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

N.A.

**(xiii) Particulars of recipients of concessions, permits or authorisations granted by it.**

N.A.

**(xiv) Details in respect of the information, available to or held by it, reduced in an electronic form.**

NIL

**(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

The Library is open during office hours i.e. 09:00 AM to 05:30PM. Access to library is meant for officials of the Department.

**(xvi) The names, designations and other particulars of the Public Information officers.**

<b>(A)</b>	<b>Name of CPIO</b>	<b>Designation</b>	<b>Office Address</b>	<b>LL &amp; Mob. No.</b>	<b>Email I/D</b>
1	Shri. J. Hari Prasad	Under Secretary	Room no -410, 'A' Wing, shastri Bhawan, New Delhi-110001	011-23386013, 9818292605	<a href="mailto:jh.prasad@nic.in">jh.prasad@nic.in</a>
2	Shri Ram Prabhakar	Under Secretary	Room No.-313, 'B' Wing, shastri Bhawan, New Delhi-110001	011-23388635, 9871065560	<a href="mailto:ram.prabhakar@nic.in">ram.prabhakar@nic.in</a>
3	Shri A.K. Agarwal	Additional Industrial Adviser	Room No-342, Wing, shastri Bhawan, New Delhi-110001	011-23381430, 9818401921	<a href="mailto:kajayagarwal@nic.in">kajayagarwal@nic.in</a>
4	Shri S. Karthikeyan	Section Officer	Room No -340 'A' Wing, shastri Bhawan, New Delhi-110001	011-23389361, 9868660502	<a href="mailto:s.kartikeyan@nic.in">s.kartikeyan@nic.in</a>
5	Shri Rohit Misra	Assistant Industrial Adviser	Room No-223 'A' Wing, shastri Bhawan, New Delhi-110001	011-23382601	<a href="mailto:rohit.mishra@nic.in">rohit.mishra@nic.in</a>
6	Shri DharamVir	Section Officer	Room No -342 'A' Wing, shastri Bhawan, New Delhi-110001	011-23382575, 9968306590	<a href="mailto:dharamvir.17@nic.in">dharamvir.17@nic.in</a>
7	Ms. Bandana Bannerjee	Under Secretary	Room No -223 'A' Wing, shastri Bhawan, New Delhi-110001	011-23382601, 9810479473	<a href="mailto:b.banerjee@nic.in">b.banerjee@nic.in</a>
8	Sh. O.P. Sharma,	Joint Industrial Adviser	Room No -223 'A' Wing, shastri Bhawan, New Delhi-110001	011-23071442, 9868160477	<a href="mailto:omsharma@nic.in">omsharma@nic.in</a>
9	Shri Sunil Sachdeva,	Under Secretary	Room No -342, 'A' Wing, shastri Bhawan, New Delhi-110001	011-23382768, 9990621749	<a href="mailto:suneel.sachdeva@nic.in">suneel.sachdeva@nic.in</a>
10	Shri K. Balasubramiam	Section Officer	Room No -410 Wing, shastri Bhawan, New Delhi-110001	011-23385048, 9818348888	<a href="mailto:balan.473@gmail.com">balan.473@gmail.com</a>

11	Shri. T.P.N Singh	Under Secretary	Room No -410 'A' Wing, shastri Bhawan, New Delhi-110001	011- 23386013, 9113557797	<a href="mailto:tp.narayan@nic.in">tp.narayan@nic.in</a>
12	Sh. Gulshan Lal Chopra	Joint Director(OL)	Basement, 'D' Wing, shastri Bhawan, New Delhi-110001	011- 23387005, 9958341240	<a href="mailto:gl.chopra@nic.in">gl.chopra@nic.in</a>
13	Shri A.K. Singh	Research Officer	Janpath Bhawan	011- 23725112, 9968343530	<a href="mailto:ak.singh55@nic.in">ak.singh55@nic.in</a>
<b>(B)</b>	<b>Name of First Appellate Authority</b>	<b>Designation</b>	<b>Office Address</b>	<b>LL &amp; Mob. No.</b>	<b>Email I/D</b>
1	Shri Prem Prakash	Deputy Secretary	Room No -343, 'A' Wing, shastri Bhawan, New Delhi-110001	011- 23382176, 9868471353	<a href="mailto:prem.prakash28@nic.in">prem.prakash28@nic.in</a>
2	Shri Arun Agarwal	Director (AA)	Room No -233, shastri Bhawan, New Delhi- 110001	011- 26267430	<a href="mailto:arun.agarwal@nic.in">arun.agarwal@nic.in</a>
3	Shri Prannoy Sharma,	Director (PS)	Room No -237, 'A' Wing, shastri Bhawan, New Delhi-110001	011- 23782266, 9868367854	<a href="mailto:prannoy.dop@nic.in">prannoy.dop@nic.in</a>
4	Shri D. Praveen	Deputy Secretary(Admin)	Room No -236, 'A' Wing, shastri Bhawan, New Delhi-110001	011- 23070712, 9899116092	<a href="mailto:d.praveen@nic.in">d.praveen@nic.in</a>
5	Shri Arun Agarwal	Director(AA)	Room No -233, shastri Bhawan, New Delhi- 110001	011-011- 23385386, 9868134011	<a href="mailto:arun.agarwal@nic.in">arun.agarwal@nic.in</a>
6	Smt. Ranjana Kale,	Economic Adviser	Room No -231, 'A' Wing, shastri Bhawan, New Delhi-110001	011- 23387761, 9868160842	<a href="mailto:r.kale@nic.in">r.kale@nic.in</a>
7	Shri Dinesh Kumar	Director	Janpath Bhawan	011- 23310681, 9811176133	dinesh.k72@gov.in
8	Shri Sunil Kumar Sharma	Director	Room No. 345, A-Wing, Shastri Bhawan	011- 23380592, 9811086087	<a href="mailto:sunil.sharma74@nic.in">sunil.sharma74@nic.in</a>

**(xvii) Such other information as may be prescribed:**

NIL