

F.No.19011/7/2018-Admn.
Government of India
Ministry of Chemicals and Fertilizers
Deptt. of Chemicals and Petrochemicals

Shastri Bhavan, New Delhi.
Dated the 01/11/2018, 2018

To

As per list

Subject: Award of contract for maintenance of telephone line in the Department of Chemicals and Petrochemicals.

Sir,

Department of Chemicals & Petrochemicals intends to award annual contract for maintenance of telephone line, cabling and supply of instrument in the Department of Chemicals and Petrochemicals. The Department is looking for reputed firms having adequate familiarity/experience in the field.

2. The tender must be sent in sealed cover prominently marked as "ANNUAL MAINTENANCE CONTRACT FOR TELEPHONE LINE". Sealed tenders are to be dropped in the tender box kept at the Reception of Department of Chemicals and Petrochemicals, , Shastri Bhawan, New Delhi by 12:00 Noon of 26-11-2018. The tenders will be opened on 26-11-2018. at 3-30 P.M. in Room No. 434-C wing, Shastri Bhawan, New Delhi in the presence of the tenderers or their representative who may wish to be present at that time. **The firm which fulfills the following minimum criteria may only apply:-**

- a. Tenders from only those firms will be entertained which are registered for the services desired in the tender and have PAN No. **The quotation must be submitted in the proforma given at Annexure-I**
- b. The tender should be accompanied with the Earnest Money Deposit of 5,000/- in the form of DD/ Pay order from any of the Nationalized Bank in favour of P&AO(Sectt.), Department of Chemicals and Petrochemicals, New Delhi.
- c. The firm should have an experience of 5 years in related works. It should produce a certificate from Government Departments or Public Sector Undertakings/reputed private institutions/firms to the effect that the Firm has given satisfactory service/performance alongwith the bids, without which bid is liable to be rejected.

Terms and conditions of the tender & resultant contract shall be as under:-

1. The successful bidder would have to deposit an amount of Rs. 5000/- as security deposit in the form of Bank Guarantee drawn in favour of P&AO, (Sectt.), Department of Chemicals and Petrochemicals, New Delhi.
2. The advance payment will not be made in any condition.
3. During the period of contract the firm will have to depute a qualified person to General Section of the Department from **9AM to 5-30 PM** every working day to rectify the problem of Telephone line.

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4. The Department reserves the right summarily to terminate the contract at any time without assigning any reason.
5. The contract will be valid for one year.
6. The contractor shall be responsible for payment of wages/settlement of dues with workers engaged by the firm as per prevailing labour/wage laws in force in NCT of Delhi and the Department of Chemicals and Petrochemicals shall not be a party to any dispute between the contractor and workers.
7. The contractor shall have more than one engineer readily deployable for any telephone line related work, available on call, to attend to the work of this Department, on all working days.
8. The Prospective bidders are free to see the installed exchange and seek any clarifications and also understand the kind of requirements, the Department is looking for. Section officer(Admn.), R. No. 434-C, Shastri Bhawan, New Delhi-110001.(Telephone No. 23383575) may be contacted with prior appointment on any working day before opening of the tender.
9. The contract may be extended further in case of services given by company is found satisfactory, at the sole discretion of the Department.
10. All matters/disputes pertaining to the tender and resultant contract shall be settled by the Head of the Department or Officer nominated by him for the purpose. The contract terms are interpretable under the applicable Indian Law subject to the jurisdiction of NCT of Delhi.

Yours faithfully,



(T.P.N. Singh)

Under Secretary to the Govt. of India

Telephone No. 23386013(o)

Copy to NIC, for display on the website of the Deptt.

Annexure-1

Sl. No.	Item	
1	Annual Maintenance Charge	
2.	Cable	1 Pair 2 Pair 3 Pair 4Pair 5 Pair 10 Pair 20 pair
3	PVC Channel Providing & Fixing	
4	Simple Line Card	
5	Roget	
6	A/C DC Adaptors for plan	
7	Instrument Cleaning & Service	
8	Plan Set/Roget/Line Code	
9	Tax/Vat	