

Department of Chemicals & Petrochemicals

The Information Handbook under Right to Information Act

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CHAPTER – 1

In order to promote openness, transparency and accountability in administration, Government of India had enacted the 'Right to Information Act, 2005' which enables a citizen of India to secure access to information under the control of public authorities. The objective of this Handbook is to provide information of the work being done by Department of Chemicals & Petrochemicals. Anyone desires to know the working of this department can find use in this handbook. These could be Industry Association members, the public, officers of various government departments/ministries etc.

The information available in the Handbook can be viewed in the Index. Shri Kailash Nath, **Public Information Officer** in the department of Chemicals & Petrochemicals can be contacted in case some body wants to get more information on topics. The procedure and fee structure for getting information is given in the RTI Act, 2005 and Notification dated 16.9.2005 on Right to Information (Regulation of Fee and Cost) Rules, 2005 issued by the Department of Personnel & Training.

Chapter- II

Department of Chemicals & Petrochemicals aims :

- i) to provide impartial and prompt services to the public in matters relating to chemical, pharmaceutical and petrochemical industries;
- ii) to take steps to speedily redressal of grievances received;
- iii) to formulate policies and initiate consultations with Industry associations and to amend them whenever required.

The Department of Chemicals & Petrochemicals was under the Ministry of Industry till 1.12.1989. Later, the department was brought under the Ministry of Petroleum and Chemicals from 2.12.1089. Subsequently on 5.7.91, the Department of Chemicals & Petrochemicals was brought under the Ministry of Chemicals & Fertilizers.

This Department is entrusted with the responsibility of planning, development and regulations of the chemicals, petrochemicals and pharmaceutical industry sector. The business as allocated under the Allocation of Business Rules, to the Department is listed as under:

- a) Drugs and Pharmaceuticals, excluding those specifically allotted to other Departments.
 - b) Insecticides excluding the administration of The Insecticides Act, 1968 (46 of 1968).
 - c) Molasses.
 - d) Alcohol – Industrial and Potable from the molasses route.
 - e) Dyestuffs and dye intermediates.
 - f) All organic and inorganic chemicals, not specifically allotted to any other Ministry or Department.
 - g) Planning, development and control of, and assistance to, all industries dealt with by the Department.
 - h) Bhopal Gas Leak Disaster-Special Laws relating thereto.
 - i) Petro-Chemicals.
 - j) Industries relating to production of non-cellulosic synthetic fibres (Nylon, Polyester, Acrylic etc).
 - k) Synthetic rubber.
 - l) Plastics including fabrications of plastic and moulded goods.
- Pharmaceutical Division.

The major activities handled in the Pharmaceutical division relate to the development of the

pharmaceutical industry viz. production, exports, imports, R&D, pricing, duty matters etc. The division is headed by a Joint Secretary who is assisted by a Director and Deputy Secretary on the administrative side and Additional Industrial Adviser and two Deputy Industrial Advisers on the technical side. The work of the division is serviced by four sections/desks.

There is an attached office namely “National Pharmaceutical Pricing Authority” (NPPA), which looks after price fixation/revision of pharmaceuticals and other related matters. It also monitors the prices of decontrolled drugs and formulations and oversees the implementation of the provisions of the Drug Prices Control Order, 1995.

The Government has constituted a 3 member Committee called the Drug Prices Liabilities Review Committee (DPLRC) under the Chairmanship of a retired judge of Delhi High Court to review the entire matter relating to the liabilities assessed against drug companies under DPCOs, 1979 and furnish its recommendations to the Government on a case to case basis.

A Pharmaceutical Export Promotion Cell is functioning with the objective of boosting pharmaceutical exports and also acts as a nodal center for all queries/issues regarding pharmaceutical exports. The Cell also undertakes promotional activities for the acceleration of pharmaceutical exports and considers suggestions received from the industry for modifications in the EXIM POLICY.

There are two operational Public Sector Undertakings viz. Hindustan Antibiotics Ltd. (HAL) producing bulk drug Penicillin-G, various salts of Penicillin and Streptomycin and a wide range of Pharmaceutical formulations including agro-vet products, and Bengal Chemicals and Pharmaceuticals Ltd. (BCPL) which is producing a wide range of industrial chemicals, a large number of drugs and pharmaceuticals besides cosmetics and home products.

Chemical Division

The major activities handled by the Chemical Division relate to facilitating the growth of the Indian Chemical Industry, including pesticides. This division deals with the work relating to trade, industrial and fiscal policy issues for this sector. It handles matters relating to international conventions, industrial licensing/PAB applications, fixation of input-output norms etc. The division is headed by a Joint Secretary, assisted by Director and Under Secretary/ Section Officer on the administrative side and an Industrial Adviser, an Additional Industrial Adviser and one Deputy

Industrial Adviser and one Assistant Industrial Adviser on the Technical side. Three Sections/Desks service the work of the division.

Hindustan Organic Chemicals Ltd and Hindustan Insecticides Ltd. are two Public Sector Undertakings in the Chemicals Sector each producing basic organic group of Heavy Chemicals and intermediates such as Nitrobenzene, Hydrogen, Aniline, Sulphuric Acid, Formaldehyde, Nitrotoluene and Concentrated Nitric Acid, Acetic Acid, Caustic Soda, Phenol, Acetone, and H₂O₂ etc. and basic pesticides viz. DDT, Malathion, Butachlor, Endosulphan, Monocrotophos, Dicofof and Mancozeb and their formulations.

Petrochemicals Division

The major activities handled by the Petrochemical Division relate to facilitating the growth of the Petrochemical industry including the plastic processing industry and Naphtha and gas based cracker complexes. The division is headed by a Joint Secretary, assisted by a Director, Deputy Secretary and Under Secretaries on the administrative side and Deputy Industrial Advisers on the Technical side. Three Sections/Desks serve the work of the division.

Monitoring & Evaluation Division (M&E Division)

- i) Monitors the production of major Chemicals & Petrochemicals,
- ii) Does an analysis of the chemical industry
- iii) Monitors & analysis of imports & export of chemicals.
- iv) Coordinates Plan Schemes for North Eastern Region and National Common Minimum Programme.
- v) Gives view on issues references & file referred to it by the subject matter Division of the Department of Chemicals & Petrochemicals

Administration Section

- i) Medical reimbursements cases
- ii) Issue of CGHS/Identity Card
- ii) Interaction with CPWD for Civil and Electrical work
- iii) Procurement of various items and office equipments for official use
- iv) Matter relating to staff car
- v) Payments of various type of bills
- vi) Maintenance of cleanliness and other miscellaneous matters

Establishment Section

- i) Service matters relating to officers and staff of the Department.
- ii) Court/CAT cases.
- iii) Sanction of various advances admissible to the staff
- iv) Pension cases
- v) Foreign Tour/Screening Committee
- vi) Parliament Questions/ Assurances

Bhopal Cell

1. The administrative work related to the office of the Welfare Commissioner, Bhopal Gas Victims, Bhopal.
2. Matters related to Court cases.
3. Work related to Group of Ministers (GOM) and Task Force meetings on Bhopal Gas Leak Disaster matters.
4. Work related to Coordination Committee set up under Chairmanship of Joint Secretary for effective implementation of Schemes for Bhopal Gas Victims.

The main office is Department of Chemicals & Petrochemicals located in New Delhi. No other office is located at district level. The address is as follows:

Department of Chemicals & Petrochemicals,
Shastri Bhavan, Dr. Rajendra Prasad Road,
New Delhi-110001.

Morning hours of the office: 9.00 AM to 5.30 PM

Chapter-III

ITEMS OF WORK HANDLED BY P.C. DIVISION

PC-I DESK

- i) All matters pertaining to M/s Indian Petrochemicals Corporation Ltd., and Petrofils Cooperative Ltd.
- ii) Matters relating to OIDB, PDS, PPDA and PPOT Scheme.
- iii) Foreign Collaboration, 100% EOUs/FDI/FC and Industrial Approvals relating to Gas/Naphtha based Cracker Complexes, Aromatic Complexes Synthetic Fibre and Fibre Intermediates Industry, Surfactants, Polymers and Plastic Processing Industry.

PC-II DESK

- i) Import and Export Policy, pricing and availability of petrochemicals, fiscal levies in respect of petrochemical industry.
- ii) Matters relating to R & D and other technical activities connected with petrochemicals.
- iii) (a) All cases of Project import in respect of Petrochemicals.
(b) Advance licence, Standard Input- output norms for petrochemicals.
(c) General matters relating to PC sector i.e. task force/policy/FTA/PTA etc.

PC-IV DESK

- i) All matters pertaining to CIPET.
- ii) Co-ordination work in PC Division.
- iii) Scientific Advisory Committee.
- iv) Any other matter not specifically assigned to any other Desk.

List of Assistant Public Information Officers in Petrochemical Division

i) Shri B.D. Shivani, Under Secretary (PC-I & II Desk).
Ph. 23382971.

ii) Dr. S.K. Bansal, Under Secretary (PC-IV Desk),
Ph. No. 23382971.

ITEMS OF WORK HANDLED BY CHEMICAL DIVISION

Chemical-I Desk

International Conventions pertaining to the Indian Chemical Industry:

- (a) CWC Convention,
 - (b) Rotterdam Convention..
 - (c) Stockholm Convention.
 - (d) Kyoto Protocol.
 - (e) Montreal Protocol.
 - (f) INFOCAP.
- ii) Pesticide Industry-All matters relating to the Indian Pesticide Industry excluding the administration of the Insecticide Act 1968.
 - iii) All matter pertaining to the Institute of Pesticide Formulation Technology (IPFT)
 - iv) RENPAP
 - v) Facilitating growth of the Indian Chemical Industry:
 - a) India Chem Events.
 - b) MCIE
 - vi) Import/Export of Chemicals under the negative list.
 - vii) Neem Project
 - viii) All budget/Parliamentary matters related to work allotted.
 - ix) Issues relating to PCPIR

Chemical-II Section

- (i) Industrial Licensing/PAB applications relating to inorganic chemicals, organic chemicals & Dyes (received from D/o IP&P)
- (ii) FIPB cases relating to inorganic chemicals, organic chemicals & Dyes. (received from FIPB Unit, Department of Economic Affairs)
- (iii) Fixation of Input-Output norms for inorganic/organic chemicals, dyes and pesticides. Proposals for import of chemicals under negative list (received from DGFT)
- (iv) Exim policy (suggestions for change in the policy) for the Chemicals Sector (received from DGFT/Department of Commerce)
- (v) Budget proposals (customs/excise duty cases) & Parliamentary matters for Chemical sector.
- (vi) Miscellaneous Matters relating to Chemical Industry etc.

2. The role of Chemical-II Division is to examine the proposals and make recommendations to the nodal Departments concerned.

Bhopal Cell

1. The administrative work related to the office of the Welfare Commissioner, Bhopal Gas Victims, Bhopal.
2. Matter related to Court cases.
3. Work related to Group of Ministers (GOM) and Task Force meetings on Bhopal Gas Leak Disaster matters.
4. Coordination Committee set up under Chairmanship of Joint Secretary for effective implementation of schemes for Bhopal Gas Victims.

List of Assistant Public Information Officers in Chemical Division

1. Shri P.S. Singh, Under Secretary (Chemical-I Desk)
Ph. 23070712
2. Shri A.R.Luhera, Section officer (Chemical-II)
Ph. 23388638
3. Shri C.P. Singh, Section Officer (Bhopal Cell)
Ph. 23389361

Items of Work Handled by Pharmaceutical Division

PI-Desk

- i) Formation of Drug Policy from time to time and related matters
- ii) Promulgation of Drugs (Price Control) Orders from time to time and related matters
- iii) Matters related to NPPA

PI-II Desk

- i) Import applications & EXIM Policy
- ii) R&D applications, FTA/PTA
- iii) Custom/Excise/Income Tax/VAT etc.
- iv) Matters relating to pharma on WTO/TRIPS/Patents/ data protection (under TRIPS) and miscellaneous matters not assigned to other sections
- v) Coordination amongst PI-I, PI-II and PI-III.

PI-III Desk

- i) Industrial Licensing
- ii) FIPB cases
- iii) Joint Commissions, Joint Working Groups
- iv) Exports & Export promotion
- v) Norms cases (Input/Output) of export

ITEMS OF WORK HANDLED BY P.S.U DESK

Under Secretary (PSU) Pharmaceuticals.

- i) All matters relating to Hindustan Antibiotics Limited (HAL) (including all the subsidiaries).
- ii) All matters relating to Bengal Chemicals and Pharmaceuticals Limited

Under Secretary (PI-IV Desk) Pharmaceuticals

- i) All matters pertaining to Indian Drugs & Pharmaceutical Limited (IDPL) and
- ii) All matters relating to Bengal Immunity Ltd. (BIL) & Smith Stanistreet Pharmaceuticals Limited (SSPL)

Section Officer (Chemical-III) – Chemical PSUs

All matters pertaining to Hindustan Insecticides Limited (HIL) and Hindustan Organic Chemicals Limited (HOCL) and its Subsidiaries.

List of Assistant Public Information Officers in Pharmaceutical Division

1. Shri Ram Chander, Under Secretary (PI)
Ph.23384086.
2. Shri S.K. Sharma, Under Secretary,
DPEA and NIPER,
Ph. 23715370.
3. Shri K. Muralidharan, US (PSU).
Ph. 23384086.
4. Shri Inderjit, US (PI-IV Desk)
Ph. 23389693
5. Shri B.D. Barua, Section Officer,
Ph. 23388638

Monitoring & Evaluation Division

- i) Monitors the production of major Chemicals & Petrochemicals,
- ii) Does an analysis of the chemical industry
- iii) Monitors & analysis of imports & export of chemicals.
- iv) Coordinates Plan Schemes for North Eastern Region and National Common Minimum Programme.
- v) Gives view on issues references & file referred to it by the subject matter Division of the Department of Chemicals & Petrochemicals

Assistant Public Information Officer of M&E Cell

Shri G.L.Gupta, Research Officer,
Ph.23383428

ITEMS OF WORK HANDLED BY ADMINISTRATOR SECTION

1. All house-keeping jobs
2. Procurement and maintenance of office equipments like photo copiers, duplicators and fax machine etc.
3. Procurement of office Stationery, liveries and other consumable items
4. Liaisoning with CPWD for civil and electrical works in the office premises
5. Matters relating to allotment of residential accommodation by Directorate of Estates
6. Office accommodation and providing of furniture and fixtures
7. All matters relating to telephone and payment of telephone bills
8. All matters relating to staff car and purchase of FOL
9. Issue of CGHS cards and reimbursement of medical claims
10. Providing of logistics and other necessary support for meetings and conferences in the Department
11. Payment of Departmental Canteen bills for tea etc. supplied in official meetings
12. Payment of participation fee to officers/officials nominated for various training programmes
13. processing of bills received from Govt. Standing Counsel
14. Processing of bill received from various Government of India Presses
15. Supervision of the library and purchase of books and periodicals
16. Departmental Security matters
17. Misc. Matters relating to General Administration

Assistant Public Information Officer of Administration section

1. Shri Sagar Mehra, Under Secretary,
Ph. No. 23387920.

ITEMS OF WORK HANDLED BY ESTABLISHMENT SECTION

Sl.No.	Items of Work
1	Appointment/Promotion of Officers and Staff of Group "A", "B", "C" and "D"
2	Posting/Transfer of Officers/Staff
3	Pay Fixation of Officers/Staff
4	Pension cases
5	Framing of Recruitment Rules for Group A, B, C & D posts
6	Nomination for Election Observers
7	Deployment of Officers and Staff for General and By-Elections
8	Appointments under Central Staffing Scheme
9	Preparation of Budget Estimates and Revised Estimates of Sectt.(Proper), D/o C&PC (Budget Heads Salaries, Wages, OTA, Foreign TE, Domestic TE)
10	Approval for Foreign Tours/Screening Committee
11	NOC for Passport/Visa
12	Court/CAT cases, Filing of Affidavits
13	Creation of Posts in the personal Section of MOS
14	ACC approval for appointment of PS to MOS

15	Adjustment of CW(TS) against Group D Posts
16	Drawl of Wages and Payment of OTA, Honorarium to CW(TS)
17	Convening meetings of Staff Council and follow up action thereof.
18	Sanction of Honorarium
19	Parliament Questions and Assurances
20	Forwarding of applications of Officers and Staff for outside posts
21	Continuation of Temporary Post
22	Release of Annual Increments
23	Compassionate Appointment in Group D
24	Sanction of HBA, MCA, Computer Advance, Scooter Advance, Cycle Advance, GPF withdrawal/Advance
25	Sanction of TA/DA/LTC/Festival Advance

Assistant Public Information Officer of Establishment section

Shri Yash Paul, Section Officer,
Ph. 23387208.

WORK RELATED TO COORDINATION SECTION & PARLIAMENT CELL

1. Parliament Questions Lok Sabha/ Rajya Sabha, Parliament Assurances/Standing Committee/Consultative Committee.
2. References from Cabinet Sectt/PMO.
3. National Common Minimum Programmes
4. Matters related to Republic day/Independence day
5. Preparation of Annual Report and its circulation to various Ministries/ Deptt/ Institutions/ organisations.
6. Task Force of IT for e-Governance.
7. Training programmes
8. Shram Awards/ Padam Awards
9. Material on important issues for inclusion in speech for PM & President.
10. Inspection Reports on Audit Paras
11. References related to Anti-terrorism day/ Sadbhawan Diwas, Martyrs Day.
12. Reference received from Cabinet Sectt/PMO.
13. Coordination work related to draft Cabinet notes received from other Ministries/Reference from Cabinet Sectt.
14. Work related to Monthly Summary, Monthly D.O. Letter to Cabinet Secretary, MIS, Monthly report on ACC matters and other Returns.
15. Coordination work related to Bilateral and FTA issues with other Countries.
16. Coordination work related to WTO, FIPB, FDI, TPDU, CHEMEXCIL, EXIM Policy, ASEAN, SAFTA, SAARC (SAPTA), India- EU Business Summit.
17. Apex Committees
18. Citizen Charter
19. Coordinating Budget proposals (duty structure).

Assistant Public Information Officer of Coordination Section

Shri Ashok Kumar,
Section Officer
Ph.23389493

Chapter- IV

CATEGORIES OF DOCUMENTS HELD BY THE DEPARTMENT

Documents in the Department are classified in terms of Manual of Official Procedure and Official Secrets Act and other existing guidelines issued by Government of India, from time to time.

Chapter – V

As a matter of practice, all Divisions concerned dealing with Chemical, Petrochemical and Pharmaceutical Industry, normally consult the Sector, specific industry associations while examining issues relating to fiscal, trade and industrial policy. The viewpoints of these associations are taken through written correspondence/meetings with the representatives of industry associations at senior level even at Secretary(C&PC)/ Minister(C&F) and at times, comments are invited by publishing papers on the website. The viewpoints are duly examined and given due weightage while making recommendations for changes in fiscal, trade, and industry policy.

Department of Chemicals & Petrochemicals generally does not deal directly with public at large. Any issue raised by Public is examined and given due consideration in the light of the existing rules and regulations.

Chapter -VI

DETAILS OF DOCUMENTS/ACTS AVAILABLE IN THE DEPARTMENT

Following documents, copies of Act /Rules are available:

Chemical Division

- (a) CWC Act 2000.
- (b) Chemical Weapons Convention-Text.
- (c) Rotterdam Convention Text.
- (d) Kyoto Protocol Text.
- (e) Montreal Protocol Text.
- (f) Stockholm Convention Text.

Petrochemical Division

In so far as PC Division is concerned there is no separate Rules, regulations, instructions, manuals and records held its or under its control or used by its employees for discharge.

Pharmaceutical Division

- a) Modification in Drug Policy-1986 announced in Sept. 1994
- b) Drugs (Prices Control) Order 1995
- c) Pharmaceutical Policy-2002
- d) SO 134 (E) dated 2.3.1995
- e) Guidelines No.1/1995 dated 2.6.1995

Bhopal Cell

The Bhopal Gas Leak Disaster (Processing of Claims) Act, 1985

Establishment Section

- a) ACR Dossiers of Employees
- b) Service Books and Personal files of employees
- c) Case files of long term advances
- d) Pension files
- e) Recruitment Rules framed by the Department.

Chapter -VII

COMMITTEES AND OTHER BODIES CHEMICAL DIVISION

Following is the list of Committees being serviced: -

i) Inter-Ministerial Group on Agrochemicals –

The Inter-Ministerial Group setup under the Chairpersonship of Secretary(C&PC) having representatives from the industry and the concerned Govt. Deptt.'s goes into the various issues faced by the Pesticide Industry to facilitate its growth.

ii) Apex Committee on Agrochemicals –

The Apex Committee on Agrochemicals under Chairmanship of Secretary(C&PC) has been constituted to suggest measures to facilitate the growth of India pesticide Industry.

iii) Steering Committee on MCIE –

To monitor, guide the progress of the work of the consultants.

iv) Reach India Task Force –

To examine the implication of the Reach Legislation of EU on the Indian Chemical Industry.

PHARMACEUTICAL DIVISION

Pharmaceutical Advisory Forum

There is no direct interaction with members of public. However, the Pharmaceutical Advisory Forum has been constituted with the objective of ensuring abundant availability at reasonable prices within the country of good quality essential pharmaceuticals of mass consumption and strengthening the indigenous capability for cost effective quality production.

Issue of span of Price control

A Committee under the Chairmanship of Joint Secretary (PI) has been constituted to examine the issue of span of price control (including trade margin) in view of the National Common Minimum Programme. The Committee has interaction with state drug controllers, drug Industry Associations, NGO's etc. and has submitted its interim report.

Task Force

A Task Force under the Chairmanship of Dr. Pronab Sen, Principal Adviser, Planning Commission has been constituted to explore options other than price control to make available life saving drugs at reasonable prices. This Task Force has interaction with various drugs Industry Associations/NGO's. The report of the task force has been submitted.

Data Protection

A Committee under the Chairmanship of Secretary (C&PC) was set up in February 2004 in context of 'Data Protection' under Article 39.3 of TRIPS.

PETROCHEMICALS DIVISION

A Committee under AS &FA has been constituted to go into the indemnification claims received from strategic partner in respect of IPCL. The minutes of these meeting are not accessible for Public.

BHOPAL CELL

A Group of Ministers (GOM) has been constituted to look into the issues related to Bhopal Gas Leak Disaster.

The High Court of Madhya Pradesh has constituted a Task Force under the chairpersonship of Secretary (C&PC) to monitor the progress of removal of toxic wastes lying in the UCIL plant site at Bhopal.

A Coordination Committee has been constituted under the Chairmanship of Joint Secretary to implement various social, economic and medical rehabilitation programmes / schemes for the victims of Bhopal Gas Leak Disaster.

Chapter –VIII

The particulars of facilities available to citizens for obtaining information.

Shri Kailash Nath, Joint Industrial Adviser,
Public Information Officer
Facilitation Counter, Garage No.12,
Shastri Bhavan,
New Delhi-110001
Phone No. 23384317
Working Hours: 9.30 AM to 5.00 PM
Email address: fc.cpc @sb.nic.in
Website: www.chemicals.nic.in

There is no library or reading room facility available to the citizens for obtaining information.

Chapter -IX

Secretariat Manual and other rules/regulations are followed to take a decision for various matters. The different levels through which a decision process moves are given below:

CHEMICAL DIVISION

Minister C&F → Secretary (C&PC) →
Joint Secretary (Chemicals) /Joint Secretary (Petrochemicals) →Director
(Chemicals/CWC)→→
I.A.(Chem), A.I.A.(Chem),US(Chem)/S.O. concern.

PHARMACEUTICAL DIVISION

Minister (C&F) → Secretary (C&PC) →
Joint Secretary (Pharmaceuticals) → Director/DS(Pharmaceuticals)
Additional Industrial Adviser → Dy. Industrial Advisers.

PETROCHEMICALS DIVISION

Minister (C&F) → Secretary (C&PC) →
Joint Secretary (Petrochemicals) → Director/DS (PC) →
Technical Officers.

BHOPAL CELL

Minister (C&F) → Secretary (C&PC) →
Joint Secretary → Deputy Secretary → Section Officer

ESTABLISHMENT AND ADMINISTRATION

Minister (C&F) → Secretary (C&PC) →
Joint Secretary (EA) → DS(E)/DS(A) → US(E)/US(A)

MONITORING & EVALUATION DIVISION

Minister (C&F) → Secretary (C&PC) → Economic Adviser→
Director (M&E)→ Research Officers

Chapter X

TELEPHONE DIRECTORY Department of Chemicals & Petrochemicals(As on 1.9.2006)

Name & Designation	Office	Aut o	Residen ce	Name & Designation	Office	Aut o
Sh. Ramvilas Paswan Minister (C&F) 12, Janpath, New Delhi Sh. J. Alam, PS	23386519 23386364 23384020(F) - do -	245 244	23017691 23015249 26262505	<u>Desk /Section Officer</u> Sh. J.S.Sidhu, PI-I Smt. C.K.Gupta.(PI-III) Sh.Ved Singh(PC-II) Sh P.B. Mathur, (Fin.) Sh R.K.Sharma. D.D.O. Sh.Ashok Kumar,(Cdn.) Sh N.P. Singh, (Vig) Sh A.R. Luhera,(Ch. II) Sh Yash Paul, (Estt.) Sh .B.D.Barua,(Ch.III) Sh. S.K.Puri (ADMN) Sh.C.P.Singh (Bhopal) Sh. Jai Parkash Sh. Suresh Makar Sh. S.Chatterjee Sh. Sanjay Kr. Sharma Sh. N. L.Sah, (PI-IV) Smt. Seema Aggarwal	23387202 23389693 23382575 23388635 23386670 23389493 23385048 23388638 23387208 23388638 23383575 23389361 23382971 23388635 23782861 23384086 23389693 23389693	251 249 302 253 356 299 351 250 355 252 354 247 307 253 208 347 255 264
Sh. B. K. Handige Minister of state Sh. H. B. Mahanta, PS	23383686 23381768 -DO-	349 DO-	2318095 23737960 24675680	Protocol Officer <u>Sh. Satvir singh Grievance Cell</u> Sh.O.P.Sharma	23383575 23383029 23381713-(F)	354 365
Ms.Satwant Reddy Secretary (C&PC) Sh. V.S. Manian, PPS	23384196 23382467 23387892(F) - do - - do -	285 286 286	23073682 23321762 23235240			
NPPA Sh. Ashok Kumar, Chairman	23746639		24101174			
Dr. J.S.Maini, AS&FA Sh. P.A. Unni Krishnan, PS	23382468 - do - 23385131 -do-	209 210 305 310	26251866 24104246 26493049	<u>Technical Division</u> Sh. Jasbir Singh, IA-C Sh. P.N.Maji, AIA-C Sh.P.U.M. Rao, A IA Sh. C.Jankiram, JIA Sh. Kailash Nath, JIA Sh.T.K.Chakravarthy,DIA Sh. A.K.Aggarwal, DIA Sh. P.R. Bulsara, DIA Sh.D.N.Mathur, DIA Sh.H.S.Kaintura, DIA Sh.V.K.Tyagi, DIA Sh.P.P.Srivastava, AIA Sh.Manish Goswami, AD(Cost)	23384206 23386047 23061442 23063359 23384317 23382575 23381430 23782601 23063341 23382601 23782861 23382601 23382601	221 215 U.B. U.B. 374 345 322 366 372 U.B. 303 375 309
Sh. G.S. Sandhu, JS(GS) Sh. A.L.Sharda, PS	23381573	207 296	24635731			
Sh. Kumaresh C. Misra Sh. Malkeet Singh, PS	23383756 - do -	294 306	23385686 24635731			
Sh. B.P.Pandey Sh. A.K.Bahl,PS						

<u>Directors/Dy Secretaries</u>				Official Language Div. Sh.A.K.Sachdev,JD (Res) Sh. R.K. Singh, AD (Res.) <u>Research Officer</u> Sh. A.K. Goel Sh.G.N.Gupta (Res.) Joint Director M&E		
Ms. Harmeet S Singh, Dir (Ch)	23782266	353	26447675		23387005	369
Sh. Surjit Bhujabal, Dir(PC)	23382176	211	26253239		25465097	
Sh. Sh.R.C.Jha, DS (SC)	23389866	370	24610906		23383159	318
Sh. C.L. Kaul DS (PC)	23063341	326	25731783		22715854	
Sh. Gurdeep Singh Dir(PI)	23381927	217	24122999			
Sh. S. K Sharma DS (DPEA)	23313431	JPB	24652479		23383428	345
DS (Fin.)	23385386	219	24672697		23383428	274
Sh. N. Bhattacharya, DS(Estt.)	23386752	293	26175649		24673051	
Sh. Yashvir Singh, DS (B&A)	23387761	295	26134307			
Sh. S.C. Sharma DS(PSU)	23389840	371	95120- 3020351			
<u>Under Secretaries</u>				Sh. N. K. Sharma	23385765	225
Sh. R.P. Vasishtha, US (Estt.)	23387067	300	26262785			
Sh. Sagar Mehra, US(Admn)	23387920	312	23387918			
Sh. S.K. Bansal, US(PC-IV)	23382971	228	2300042Grn	NIC Centre	23382505	327
Sh. K. Muralidharan US(PSU)	23382564	302		CR Section	23388035	315
Sh. P.S. Singh, US (Ch-I)	23070712	347		Night Duty		358
Sh. B.D.Shivani, US(PC-I)	23382971	276		Facilitation Centre		
Sh. Indrajit,US (PI-IV)	23389693	307		Sh.Kailash Nath, DIA	23384317	
Sh. Ramchander,US(PI-III)	23384086	255		<u>General Utility No.</u>		
Sh. R.K. Kureel(Fin)	23388635	316		CPWD (Civil)	23389797	
Sh. Roshan Lal (NIPER)	23725112			CPWD (Electrical)	23384265	
<u>Parliament Assistant</u>				Reception (GateNo.3)	282	
Sh. Subash Mehta	23389493	299	23744212			
Caretaker						
Sh. B.D. Dobriyal,	23383575	354	26878094			
Pay & Accounts Office						
Sh. Ram Kishan, PAO	23715964	JPB				
Cashier						
Sh. Balkrishan Gupta	23386670	368				
Librarian						
Sh. Inder Singh	23386013	350				

Chapter-XI
Statement showing the officers, designations and their
scale of pay on 18-01-2007

Group A

Sl. No	Name (S/Shri)	<u>Deasignation</u>	Scale of pay (Rs.)
1.	Smt. Satwant Reddy IAS (PB:71)	<u>Secretary</u>	<u>26,000/- fixed</u>
2.	G.S. Sandhu IAS(RAJ:80)	<u>Joint Secretary</u>	<u>18,400-500-22,400/-</u>
3.	K.C. Misra IAS (BH:77)	- do -	-do-
4.	B.P. Pandey, IAS(UL:83)	- do -	-do-
5.	P.V. Rajeev Sebastian (IES)	<u>Economic Adviser</u>	<u>-do-</u>
6.	Ashok K. Vishandass	<u>Deputy Director General</u>	<u>-do-</u>
7.	Jasbir Singh	<u>Industrial Adviser</u>	<u>16,400-450-20,000/-</u>
8.	<u>Ms. Harmeet S. Singh</u>	<u>Director</u>	<u>14,300-400-18,300/-</u>
9.	Surjit Bhujabal	- do -	-do-
10.	<u>N.K. Sharma</u>	<u>-do-</u>	<u>-do-</u>
11.	Gurdeep Singh	- do -	-do-
12.	P. N. Maji.	<u>Addl. Industrial Adviser</u>	<u>-do-</u>
13.	<u>P.U.M. Rao</u>	<u>-do-</u>	<u>-do-</u>
14.	C. Janakiram	<u>-do-</u>	<u>-do-</u>
15.	S.C. Sharma	<u>Deputy Secretary</u>	<u>12,000-375-16,500/-</u>
16.	Yashvir Singh	- do -	-do-
17.	R.C. Jha	- do -	-do-
18.	<u>Asha Rani Rungta</u>	<u>- do -</u>	<u>-do-</u>
19.	S.K. Sharma	- do -	-do-
20.	C.L. Kaul	- do -	-do-
21.	N. Bhattacharya	- do -	-do-
22.	A.K. Bahal	<u>Sr.PPS 1</u>	<u>-do-</u>
23.	Kailash Nath	<u>Joint Industrial Adviser</u>	<u>-do-</u>
24.	<u>A.K. Sachdev</u>	<u>Joint Director(OL)</u>	<u>-do-</u>
25.	JS Sidhu	<u>Under Secretary</u>	<u>10,000-325-15,200/-</u>
26.	P.S. Singh	- do -	- do -
27.	Sagar Mehra	- do -	-do-
28.	R.K. Kureel	- do -	-do-
29.	B. D. Shivani	- do -	-do-
30.	K. Muralidharan	- do -	-do-
31.	S. K. Bansal	- do -	-do-
32.	Roshan Lal	- do -	-do-
33.	Inderjit	-do-	-do-
34.	Ram Chander	-do-	-do-

35.	V.S.Manian	Principal Private Secretary	-do-
36.	P. R. Bulsara	Deputy Industrial Adviser	-do-
37.	A.K. Aggarwal	-do-	-do-
38.	V.K. Tyagi	- do -	-do-
39.	O. P. Sharma	- do -	-do-
40.	T. K. Chakravarthy	- do -	-do-
41.	H. S. Kaintura	- do -	-do-
42.	D. N. Mathur	- do -	-do-
43.	A. K. Goel	Research Officer	10,000-325-15,200/-
44.	P. P. Srivastava	Assistant Industrial Adviser	8,000-275-13,500/-
45.	G.L.Gupta	-do-	<u>8,000-275-13,500/-</u>
46.	Manish Goswami	Assistant Director(Cost)	-do-

GROUP – ‘B’

Sl. No	Name	Designation	Scale of pay
			(Rs.)
47.	Shri N.L. Sah	Section Officer	6500-200-10,500/-
48.	Suresh Kr. Makkar	-do-	-do-
49.	SS Meena	-do-	-do-
50.	A. R. Luhera	-do-	-do-
51.	Jai Prakash	-do-	-do-
52.	Yash Paul	-do-	8000-275-13,500/-
53.	N.P. Singh	-do-	-do-
54.	B. D. Barua	-do-	-do-
55.	P. B. Mathur	-do-	6500-200-10,500/-
56.	C.P. Singh	-do-	-do-
57.	S.K. Puri	-do-	-do-
58.	Sanjay Chatterjee	-do-	-do-
59.	Smt C.K. Gupta	-do-	-do-
60.	M. Ramakrishna	-do-	-do-
61.	Sanjay Kr. Sharma	-do-	-do-
62.	Smt Seema Aggarwal	-do-	-do-
63.	R.K. Sharma	-do-	-do-
64.	Shri Ashok Kumar	-do-	-do-
65.	Shri Ved Singh	-do-	-do-
66.	R.K. Singh	Assistant Director(OL)	7500-250-12,000/-
67.	L.N. Sharma	Private Secretary	8,000-275-13,500/-
68.	Ms. K. P. Neela	-do-	-do-
69.	V. N. Minotra	-do-	-do-
70.	Smt. Ram Pati	-do-	-do-
71.	Malkeet Singh	-do-	-do-
72.	Smt. Omna Antony	-do-	-do-

73.	A.L. Sharda	-do-	-do-
74.	KR Dhasmana	Personal Assistant	6500-200-10,500/-
75.	Smt. Omna Thomas	-do-	-do-
76.	Smt. Harbhajan Kaur	-do-	-do-
77.	Smt. Sunita Malhotra	-do-	-do-
78.	Smt. Harita Kapoor	-do-	-do-
79.	J.L. Kathuria	-do-	-do-
80.	R.S. Verma	-do-	-do-
81.	Smt. Nirmal Chowdhary	-do-	-do-
82.	Smt. Manju Mathur	-do-	-do-
83.	Anil C. Khandpal	-do-	-do-
84.	Rajender Dutt	-do-	-do-
85.	Smt. Madhu Bala Sharma	-do-	-do-
86.	Smt. Asha Chawla	-do-	-do-
87.	Smt. PL Khurana	-do-	-do-
88.	Smt. Sunita Gaba	-do-	-do-
89.	Smt. Nirmal Meena	-do-	-do-
90.	Smt. Alka Ahuja	-do-	-do-
91.	T.N. Krishnan	-do-	-do-
92.	K.S. Kumaresan	-do-	-do-
93.	Smt. Anu Kapur	-do-	-do-
94.	Smt. M. V. Booma	-do-	-do-
95.	Anil Yadav	Assistant	-do-
96.	Paul Lakra	-do-	-do-
97.	Smt. Asha Kapoor	-do-	-do-
98.	Shivnath Parit	-do-	-do-
99.	Suresh Chauhan	-do-	-do-
100.	T. K. Munshi	-do-	-do-
101.	S. C. Mehta	-do-	-do-
102.	N. N. Ahuja	-do-	-do-

SI. No	Name	<u>Designation</u>	<u>Scale of pay</u>
			(Rs.)
103.	Chandresh Yadav	-do-	-do-
104.	Laxman Prasad	-do-	-do-
105.	R. K. Ahlawat	-do-	-do-
106.	S. C. Solanki	-do-	-do-
107.	Smt. Bhuaneshwari Chauhan	-do-	-do-
108.	Rajeev Jaiswal	-do-	-do-
109.	Harish Chandra Prasad	-do-	-do-
110.	Het Ram	-do-	-do-
111.	P.C. Pandit	-do-	-do-
112.	Dharam Raj	-do-	-do-

113.	<u>B.D. Doveriyal</u>	-do-	-do-
114.	Smt. Sarsama Nair	-do-	-do-
115.	Smt. Babli Arora	-do-	-do-
116.	Smt. Beena Tanwar	-do-	-do-
117.	Smt. Anita Arora	-do-	-do-
118.	Smt. Rema Rajgopal	-do-	-do-
119.	Satbir Singh	-do-	-do-
120.	<u>S.S. Kaushik</u>	<u>Senior Investigator</u>	6500-200-10,500/-

GROUP 'C'

121.	Darshan Singh	Junior Investigator	5000-8000/-
122.	Saurabh Shekhar	Junior Hindi Translator	5500-175-9000/-
123.	Shri Arun Chandra Roy	-do-	-do-
124.	Smt. Sushma Madan	Upper Division Clerk	4000-100-6000/-
125.	M. K. Sehgal	-do-	-do-
126.	Smt. Dalip Kaur	-do-	-do-
127.	Mohd. Saleem	-do-	-do-
128.	Smt. Ritu Sharma	-do-	-do-
129.	<u>Mahesh Kumar</u>	-do-	-do-
130.	Smt. Shama Rana	-do-	-do-
131.	Surender Kumar	-do-	-do-
132.	Smt. Anita Nayyer	-do-	-do-
133.	Bal Krishan Gupta	-do-	-do-
134.	Smt. V.M. Nirmala Devi	Stenographer	6500-200-10,500/-
135.	P. K. Gupta	-do-	-do-
136.	S. Dinakaran	-do-	-do-
137.	Smt. Kanchan Arya	-do-	-do-
138.	Smt. Veena Bisht	-do-	4000-100-6000/-

Sl. No	Name	<u>Designation</u>	<u>Scale of pay</u>
			(Rs.)
139.	Mukesh Bhatia	Lower Division Clerk	3050-75-3950-80-4590/-
140.	Babloo Kumar Verma	-do-	-do-
141.	S. P. Singh	-do-	-do-
142.	Gopal Kumar Roy	-do-	4000-100-6000/-
143.	Satish Kumar	-do-	-do-
144.	Mahesh Chand	-do-	4000-100-6000/-
145.	Davendar Prasad	-do-	4000-100-6000/-
146.	Inder Singh	-do-	-do-
147.	N. K. Parcha (SC)	-do-	-do-
148.	<u>Suraj Bhan</u>	-do-	3050-75-3950-80-4590/-

149.	<u>Arjun Kamati</u>	-do-	4000-100-6000/-
150.	Narender Kumar(Spl Gr.)	Staff Car Driver	5000-150-8000/-
151.	Lal Babu Pd Singh(Gr.- 1)	-do-	4500-125-7000/-
152.	Sushil Kumar(Gr. – 1)	-do-	-do-
153.	Mahender Kumar (Gr. –II)	-do-	-do-
154.	Naresh Kumar(Gr. – II)	-do-	-do-
155.	Desh Raj(Gr. –II)	-do-	-do-
156.	Dharam Pal	Despatch Rider	3050-75-3950-80-4590/-
157.	Lalitha Prasad	Sr. Gest, Operator	-do-
158.	Duli Chand	-do-	-do-

GROUP 'D'

159.	<u>Harish Chander</u>	Record Sorter	2750-4400/-
160.	Rambir Singh	Senior Peon	3050-4590/-
161.	Brahm Singh	-do-	2750-4400/-
162.	Ashok Kumar	-do-	3050-4590/-
163.	Suresh Chand	Daftry	2750-4400/-
164.	Rajbir Singh – I	-do-	3050-4590/-
165.	Gauri Shanker	-do-	-do-
166.	Ram Singh	-do-	-do-
167.	Panna Lal	-do-	2750-4400/-
168.	Satyanarayan	-do-	3050-4590/-
169.	Brahma Nand	-do-	2750-4400/-
170.	Madan Mohan	-do-	-do-
171.	Ram Kishan	-do-	-do-
172.	Suresh Kumar	Peon	2550-3200/-
173.	Nandan Singh	-do-	-do-
174.	Ram Prasad	-do-	2610-4000/-
175.	Kishori Lal	-do-	3050-4590/-
176.	Satish Singh	-do-	2610-4000/-
177.	Bhairav Dutt	-do-	-do-
178.	Dinesh Kumar	-do-	-do-
179.	RavinderKumar	-do-	2610-4000/-
180.	Mukut Singh	-do-	-do-
181.	Dharam Pal Singh	-do-	-do-
182.	Om Prakash-I	-do-	-do-
183.	Bishan Chand	-do-	-do-

Sl. No	Name	Designation	Scale of pay
			(Rs.)
184.	Uma Shankar Pd.	Peon	2550-3200/-
185.	Arjun Mehto	-do-	2610-4000/-
186.	Bir Sen	-do-	-do-
187.	Dev Raj	-do-	-do-
188.	Mohan Lal	-do-	2750-4400/-
189.	Bhuneswar Sah	-do-	2550-3200/-
190.	Sat Pal Singh	-do-	2750-4400/-
191.	Brahm Chand	-do-	-do-
192.	Ramakant Pd. Thakur	-do-	2750-4400/-
193.	Naresh Kr. Malik	-do-	2610-4000/-
194.	Vijender Singh	-do-	-do-
195.	Sarwan Kumar	-do-	-do-
196.	Pawan Kumar	-do-	2550-3200/-
197.	Mangal Singh	-do-	-do-
198.	Om Pal Singh	-do-	-do-
199.	Rajbir Singh-II	-do-	2610-4000/-
200.	Godhan Singh	-do-	2610-4000/-
201.	Jugal Kishore	-do-	2550-3200/-
202.	Bikram Singh	-do-	-do-
203.	Om Prakash -II	-do-	-do-
204.	Smt. Rewti	-do-	-do-
205.	<u>Shri Gairaj Singh</u>	-do-	2610-4000/-
206.	K.V.Davis	-do-	2550-3200/-
207.	Jitender Kumar	-do-	-do-
208.	Ram Nath	-do-	-do-
209.	Bindeshwari	-do-	-do-
210.	Bairachi	Farash	-do-
211.	Smt. Shakuntala	-do-	2610-4000/-
212.	Ram Prasad	-do-	-do-
213.	Mohan	Safai Karamchari	2750-4400/-
214.	Surender Kumar	-do-	2550-3200/-
215.	Bimleash Devi	-do-	-do-
216.	Surender Kumar	Chowkidar	-do-
217.	Brij Lal	-do-	-do-

Statement of Budget Estimates for 2006-07
Department of Chemicals and Petrochemicals
Demand No.7

S.No.	Schemes	Annual Plan 2006-07 (BE)			
		Plan Outlay			Outlay
		GBS	IEBR	Total	Earmarked for NE Region
1.	Secretariat economic Service	0.50		0.50	
2.	CIPET	50.00		50.00	
3.	IPFT	1.28		1.28	
4.	NIPER	20.25	3.19	23.44	2.25
5.	Chemical Weapons Convention	0.22		0.22	
6.	NPPA	1.50		1.50	
7.	PRDP	0.25		0.25	
8.	CPDS	2.00		2.00	
9.	Lump sum Provision for N E Region	9.85		9.85	9.85
10.	Capital Loan to HOCL	25.00	22.59	47.59	
11.	Capital Loan to HIL	7.15		7.15	
12.	Capital Loan to IDPL	1.00		1.00	
13.	Capital Loan to HAL	3.00		3.00	
14.	Capital Loan to BCPL	7.00		7.00	
15.	Assam Gas Cracker	1.00		1.00	1.00
16.	New Schemes to be approved	1.00		1.00	
	Total	131.00	25.78	156.78	13.10

Note:

1. Allocation to HOCL, HIL and other PSUs will be released after sanction of the schemes by competent authority.
2. Allocation to NPPA, NIPER for the New Schemes would be released only after the concerned project proposals have been evaluated and approved.
3. Allocation to North Eastern Region is subject to approval of Individual schemes by the Planning Commission.

Schemewise break-up of Annual Plan 2006-07

		(Rs. Crore)
Hindustan Organic Chemicals Ltd. (HOCL)		
	Name of Schemes	Outlay
	Continuing Schemes	
	Renewals & Replacements:-	25.00
	Upgradation of the hydrozen utilisation scheme in the H2O2 Plant at Kochi	22.59
	Total	47.59
Hindustan Insecticides Ltd. (HIL)		
	Continuing Schemes	
	Renewals and Replacements	7.15
	Total	7.15
Bengal Chemicals & Pharmaceuticals Ltd. (BCPL)		
	Continuing Schemes	
	Renewals & Replacements	7.00
	Automation & Modernisation of Formulation Division as per New Drug Rules	
	Modernisation of Anti-Snake Venom as per New Requirement of Govt. of India	
	Joint Ventures	
	Bulk Chemicals Povidone Iodine and its derivatives	
	Automation and modernisation of Mumbai Works	
	New Project at Panihati	
	Brand Image Building	
	Total	7.00
Hindustan Antibiotics Ltd. (HAL)		
	Continuing Schemes	
	Renewals and Replacements	3.00
	Total	3.00
Indian Drugs & Pharmaceuticals Ltd.(IDPL)		
	Schedule M related works in IDPL	1.00
	Crucial balancing scheme to IDPL	
	Total	1.00
Central Institute of Plastics Engineering & Technology ((CIPET)		
(i)	Continuing Schemes	
	Strengthening of Training Facilities	
	CAD/CAM Facilities at four Regions	
	Capacity Building for development in thrust area-OPEC	30.00
	Counterpart Expenditure for External Assistance	2.00
	Establishment of new extension centres	18.00

	Unido projects - for technology upgradation of plastic processing and	
	for plastic recycling sector in India through international centre for advancement	
	of manufacturing technology, UNIDO	0.00
	Centre for advanced design in development of tools at CIPET centre, Hazipur	0.00
	Total	50.00
	:2:	
Institute of Pesticides Formulation Technology (IPFT)		
	Continuing Scheme	
	Day-To-Day Activities	0.75
	RENAPAP (inclusive of Trust Fund)	0.43
	Development and Prodn. of Neem and Formulation from Botanical Species	0.00
	ETP & Cleaner Technology	0.00
	New Schemes	
	Grant for Capital Support	0.10
	Total	1.28
National Institute of Pharmaceutical Education & Research (NIPER)		
	Continuing Schemes	
	Teaching Programme	1.16
	New Drug Discovery	1.00
	Chiral Drug Discovery System	0.58
	New Drug Delivery System	1.65
	Advance Centre for traditional medicine	1.68
	Insulin Signal Transduction	0.80
	National centre viz. Bio-availability centre, impurity profiling labs,	1.32
	standardisation of herbal product, technology development centre	
	and toxicological screening facilities	
	impurity profiling and stability testing.	
	Standardisation of herbal products	
	Technology Development centre	
	Pharmacological and Toxicological screening facility	
	CIL, Library & information Retrieval centre & computer centre	
	CMP related schemes	
	Total	8.19
	Requirement for new building works	7.00
	Shifting of high tension lines	1.00
	Setting up of GMP labs.	5.00
	Total	21.19

Departmental Schemes		
	Continuing Schemes	
	Chemicals Promotion Development Scheme (CPDS)	2.00
	Chemical Weapon Convention (CWC)	0.22
	Pharmaceutical Research & Development Programme (PRDP)	0.25
	Sectt.	0.50
	NPPA	1.50
	Total	4.47
Other Schemes		
	N.E. Region	
	Continuing Schemes	
	Assam Gas Cracker Project	1.00
	Research Study of Medicinal plants and training by NIPER	2.25
	BCPL scheme in Assam	9.85
	Total	13.10
New Schemes		1.00
Grand Total		156.78